

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559



Agenda - Final

**Wednesday, December 21, 2022
1:00 PM**

**REMOTE PARTICIPATION ONLY
*See COVID-19 Special Notice***

NVRTA Board of Directors

*****COVID-19 SPECIAL NOTICE*****

PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCING

Consistent with California Assembly Bill 361 and Government Code Section 54953, due to the COVID-19 State of Emergency and the recommendations for physical distancing, the Napa Valley Transportation Authority (NVRTA) Board meeting will be held virtually. To maximize public safety while still maintaining transparency, members of the public may observe and participate in the meeting from home. The public is invited to participate telephonically or electronically via the methods below:

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iPhone or Android: go to <https://zoom.us/join> and enter meeting ID 997 5007 2830
- 2) To join the Zoom meeting by phone: dial 1-669-900-6833, enter meeting ID: 997 5007 2830 If asked for the participant ID or code, press #.
- 3) Watch live on YouTube: <https://www.youtube.com/channel/UCrpfLcW9uRmA0EE6w-eKZyw?app=desktop>

Public Comments: Members of the public may comment on matters within the subject matter of the Board's jurisdiction that are not on the meeting agenda during the general public comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. (Members of the public are welcome to address the Board, however, under the Brown Act Board members may not deliberate or take action on items not on the agenda, and generally may only listen.)

Instructions for submitting a Public Comment are on the next page.

Members of the public may submit a public comment in writing by emailing info@nvta.ca.gov by 10:00 a.m. on the day of the meeting with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to info@nvta.ca.gov after 10 a.m. the day of the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

1. To comment during a virtual meeting (Zoom), click the "Raise Your Hand" button (click on the "Participants" tab) to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to "Raise Your Hand" is available at <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

2. To comment by phone, press "*9" to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing "*6" when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

Instructions on how to join a video conference are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

Instructions on how to join a meeting by phone are available at: <https://support.zoom.us/hc/en-us/articles/201362663-Joining-a-meeting-by-phone>

Note: The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed.

All materials relating to an agenda item for an open session of a regular meeting of the NVTA Board of Directors are posted on the NVTA website 72 hours prior to the meeting at: <https://nctpa.legistar.com/Calendar.aspx> or by emailing info@nvta.ca.gov to request a copy of the agenda.

Materials distributed to the members of the Board present at the meeting will be available for public inspection after the meeting. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Americans with Disabilities Act (ADA): This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Laura Sanderlin, NVTA Board Secretary, at (707) 259-8633 during regular business hours, at least 48 hours prior to the time of the meeting.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

Acceso y el Título VI: La NVTA puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Autoridad. Para solicitar asistencia, por favor llame al número (707) 259-8633. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Ang Accessibility at Title VI: Ang NVTA ay nagkakaloob ng mga serbisyo/akomodasyon kung hilingin ang mga ito, ng mga taong may kapansanan at mga indibiduwal na may limitadong kaalaman sa wikang Ingles, na nais na matugunan ang mga bagay-bagay na may kinalaman sa NVTA Board. Para sa mga tulong sa akomodasyon o pagsasalin-wika, mangyari lang tumawag sa (707) 259-8633. Kakailanganin namin ng paunang abiso na tatlong araw na may pasok sa trabaho para matugunan ang inyong kahilingan.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Adoption of the Agenda
5. Public Comment
6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update
7. Director's Update

Note: Where times are indicated for the agenda items, they are approximate and intended as estimates only and may be shorter or longer as needed.

8. CONSENT AGENDA ITEMS

8.1 AB 361 Requirements for Remote Public Meetings (Osman Mufti) (Pages 7-12)

Recommendation: That the Napa Valley Transportation Authority (NVTA) Board approve Resolution 22-35 making findings and declaring it intent to continue remote teleconference meetings in accordance with Government Code section 54953(e) due to the Governor's COVID-19 State of Emergency Proclamation.

Estimated Time: 1:05 p.m.

Attachments: [Staff Report](#)

8.2 Meeting Minutes of November 16, 2022 (Laura Sanderlin) (Pages 13-17)

Recommendation: Board action will approve the minutes of November 16, 2022 regular meeting.

Estimated Time: 1:05 p.m.

Attachments: [Draft Minutes](#)

9. CLOSED SESSION

9.1

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)(1))Title: Executive Director**CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6))**

Authority Designated Representative: Authority Chair

Unrepresented Employee: Executive Director

Estimated Time: 1:15 p.m.**10. REGULAR AGENDA ITEMS**

10.1

Discussion and Possible Action Amending Employment Agreement with Napa Valley Transportation Authority Executive Director Catherine Miller, Agreement No. NVTA 12-08Estimated Time: 1:45 p.m.**11. FUTURE AGENDA ITEMS****12. ADJOURNMENT****11.1 Next Regular Meeting Date is January 18, 2023 at 1:30pm.**

I hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTA Offices, 625 Burnell Street, Napa, CA by 5:00 p.m. by Friday, December 16.



Laura M. Sanderlin, NVTA Board Secretary

Glossary of Acronyms

| | | | |
|-----------------|---|-----------------|--|
| AB 32 | Global Warming Solutions Act | FAS | Federal Aid Secondary |
| ABAG | Association of Bay Area Governments | FAST | Fixing America's Surface Transportation Act |
| ACFR | Annual Comprehensive Financial Report | FHWA | Federal Highway Administration |
| ADA | American with Disabilities Act | FTA | Federal Transit Administration |
| APA | American Planning Association | FY | Fiscal Year |
| ATAC | Active Transportation Advisory Committee | GHG | Greenhouse Gas |
| ATP | Active Transportation Program | GGRF | Greenhouse Gas Reduction Fund |
| BAAQMD | Bay Area Air Quality Management District | GTFS | General Transit Feed Specification |
| BAB | Build America Bureau | HBP | Highway Bridge Program |
| BART | Bay Area Rapid Transit District | HBRR | Highway Bridge Replacement and Rehabilitation Program |
| BATA | Bay Area Toll Authority | HIP | Housing Incentive Program |
| BIL | Bipartisan Infrastructure Law (IIJA) | HOT | High Occupancy Toll |
| BRT | Bus Rapid Transit | HOV | High Occupancy Vehicle |
| CAC | Citizen Advisory Committee | HR3 | High Risk Rural Roads |
| CAP | Climate Action Plan | HSIP | Highway Safety Improvement Program |
| CAPTI | Climate Action Plan for Transportation Infrastructure | HTF | Highway Trust Fund |
| Caltrans | California Department of Transportation | HUTA | Highway Users Tax Account |
| CASA | Committee to House the Bay Area | HVIP | Hybrid & Zero-Emission Truck and Bus Voucher Incentive Program |
| CBTP | Community Based Transportation Plan | IFB | Invitation for Bid |
| CEQA | California Environmental Quality Act | ITIP | State Interregional Transportation Improvement Program |
| CIP | Capital Investment Program | ITOC | Independent Taxpayer Oversight Committee |
| CMA | Congestion Management Agency | IS/MND | Initial Study/Mitigated Negative Declaration |
| CMAQ | Congestion Mitigation and Air Quality Improvement Program | JARC | Job Access and Reverse Commute |
| CMP | Congestion Management Program | LCTOP | Low Carbon Transit Operations Program |
| CalSTA | California State Transportation Agency | LIFT | Low-Income Flexible Transportation |
| CTA | California Transit Association | LOS | Level of Service |
| CTP | Countywide Transportation Plan | LS&R | Local Streets & Roads |
| CTC | California Transportation Commission | LTF | Local Transportation Fund |
| CY | Calendar Year | MaaS | Mobility as a Service |
| DAA | Design Alternative Analyst | MAP 21 | Moving Ahead for Progress in the 21 st Century Act |
| DBB | Design-Bid-Build | MPO | Metropolitan Planning Organization |
| DBE | Disadvantaged Business Enterprise | MTC | Metropolitan Transportation Commission |
| DBF | Design-Build-Finance | MTS | Metropolitan Transportation System |
| DBFOM | Design-Build-Finance-Operate-Maintain | ND | Negative Declaration |
| DED | Draft Environmental Document | NEPA | National Environmental Policy Act |
| EIR | Environmental Impact Report | NOAH | Natural Occurring Affordable Housing |
| EJ | Environmental Justice | NOC | Notice of Completion |
| EPC | Equity Priority Communities | NOD | Notice of Determination |
| ETID | Electronic Transit Information Displays | | |

Glossary of Acronyms

| | | | |
|-------------------|--|---------------|---|
| NOP | Notice of Preparation | SHA | State Highway Account |
| NVTA | Napa Valley Transportation Authority | SHOPP | State Highway Operation and Protection Program |
| NVTA-TA | Napa Valley Transportation Authority-Tax Agency | SNTDM | Solano Napa Travel Demand Model |
| OBAG | One Bay Area Grant | SR | State Route |
| PA&ED | Project Approval Environmental Document | SRTS | Safe Routes to School |
| P3 or PPP | Public-Private Partnership | SOV | Single-Occupant Vehicle |
| PCC | Paratransit Coordination Council | STA | State Transit Assistance |
| PCI | Pavement Condition Index | STIC | Small Transit Intensive Cities |
| PCA | Priority Conservation Area | STIP | State Transportation Improvement Program |
| PDA | Priority Development Areas | STP | Surface Transportation Program |
| PID | Project Initiation Document | TAC | Technical Advisory Committee |
| PIR | Project Initiation Report | TCM | Transportation Control Measure |
| PMS | Pavement Management System | TCRP | Traffic Congestion Relief Program |
| Prop. 42 | Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes | TDA | Transportation Development Act |
| PSE | Plans, Specifications and Estimates | TDM | Transportation Demand Management Transportation Demand Model |
| PSR | Project Study Report | TE | Transportation Enhancement |
| PTA | Public Transportation Account | TEA | Transportation Enhancement Activities |
| RACC | Regional Agency Coordinating Committee | TEA 21 | Transportation Equity Act for the 21 st Century |
| RAISE | Rebuilding American Infrastructure with Sustainability and Equity | TFCA | Transportation Fund for Clean Air |
| RFP | Request for Proposal | TIP | Transportation Improvement Program |
| RFQ | Request for Qualifications | TIFIA | Transportation Infrastructure Finance and Innovation Act |
| RHNA | Regional Housing Needs Allocation | TIRCP | Transit and Intercity Rail Capital Program |
| RM 2 | Regional Measure 2 Bridge Toll | TLC | Transportation for Livable Communities |
| RM 3 | Regional Measure 3 Bridge Toll | TLU | Transportation and Land Use |
| RMRP | Road Maintenance and Rehabilitation Program | TMP | Traffic Management Plan |
| ROW (R/W) | Right of Way | TMS | Transportation Management System |
| RTEP | Regional Transit Expansion Program | TNC | Transportation Network Companies |
| RTIP | Regional Transportation Improvement Program | TOAH | Transit Oriented Affordable Housing |
| RTP | Regional Transportation Plan | TOC | Transit Oriented Communities |
| SAFE | Service Authority for Freeways and Expressways | TOD | Transit-Oriented Development |
| SAFETEA-LU | Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users | TOS | Transportation Operations Systems |
| SB 375 | Sustainable Communities and Climate Protection Act 2008 | TPA | Transit Priority Area |
| SB 1 | The Road Repair and Accountability Act of 2017 | TPI | Transit Performance Initiative |
| SCS | Sustainable Community Strategy | TPP | Transit Priority Project Areas |
| | | VHD | Vehicle Hours of Delay |
| | | VMT | Vehicle Miles Traveled |



NAPA VALLEY TRANSPORTATION AUTHORITY COVER MEMO

SUBJECT

AB 361 Requirements for Remote Public Meetings

STAFF RECOMMENDATION

That the Napa Valley Transportation Authority (NVTA) Board approve Resolution 22-35 making findings and declaring its intent to continue remote teleconference meetings in accordance with Government Code section 54953(e) due to the Governor's COVID-19 State of Emergency Proclamation.

EXECUTIVE SUMMARY

AB 361 allows local legislative bodies to hold remote meetings during a proclaimed state of emergency, if state or local officials have imposed or recommended measures that warrant holding meetings remotely.

In response to improving conditions, Governor Newsom issued Executive Order N-11-22 on June 17, 2022, which lifted many of the provisions related to the emergency while maintaining certain measures to support the ongoing response and recovery effort. Although a portion of the emergency provisions have been lifted the Governor's March 4, 2020 State of Emergency Proclamation as it related to the COVID-19 pandemic remains active.

NVTA staff is monitoring the status of the Governor's state of emergency proclamation, state and local orders related to social distancing, and health and safety conditions related to COVID-19, and confirm that said conditions continue to exist that warrant "hybrid" meetings to allow members of the Board and public to attend either in person or remotely.

FISCAL IMPACT

None



NAPA VALLEY TRANSPORTATION AUTHORITY

Board Agenda Memo

TO: Board of Directors
FROM: Kate Miller, Executive Director
REPORT BY: Laura Sanderlin, Office Manager/Board Secretary
(707) 259-8633 / Email: lsanderlin@nvta.ca.gov
SUBJECT: AB 361 Requirements for Remote Public Meetings

RECOMMENDATION

That the Napa Valley Transportation Authority (NVRTA) Board approve Resolution 22-35 making findings and declaring its intent to continue remote teleconference meetings in accordance with Government Code section 54953(e) due to the Governor's COVID-19 State of Emergency Proclamation.

COMMITTEE RECOMMENDATION

None

BACKGROUND

AB 361 allows local legislative bodies to hold remote meetings during a proclaimed state of emergency, if state or local officials have imposed or recommended measures that warrant holding meetings remotely.

If the Board desires to continue to meet utilizing the relaxed teleconference meeting rules, AB 361 requires an ongoing finding every 30 days that the Board has reconsider the circumstances of the state of emergency and that the emergency continues to impact the ability to "meet safely in person," or that state or local officials continue to recommend measures to promote social distancing. Gov. Code § 54953(e)(3).

On September 27, 2021, the Napa County Executive Officer and Public Health Officer issued a recommendation that all public boards and commissions that wish to continue meeting remotely to help minimize the spread and transmission of COVID-19 be permitted to do so. This Local Order expired June 30, 2022, however, the operative Cal/OSHA regulations cited therein, 8 CCR 3205(c)(5)(D), remain in full force and effect and state in pertinent part as follows: "the fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing, face coverings, increased

ventilation indoors, and respiratory protection decrease the spread of COVID-19 but are most effective when used in combination.”

In response to improving conditions, Governor Newsom issued Executive Order N-11-22 on June 17, 2022, which lifted many of the provisions related to the emergency while maintaining certain measures to support the ongoing response and recovery effort. Although a portion of the emergency provisions have been lifted the Governor’s March 4, 2020 State of Emergency Proclamation as it related to the COVID-19 pandemic remains active.

NVTA staff is monitoring the status of the Governor’s state of emergency proclamation, state and local orders related to social distancing, and health and safety conditions related to COVID-19, and confirm that said conditions continue to exist that warrant “hybrid” meetings to allow members of the Board and public to attend either in person or remotely. COVID cases are decreasing, and regulations are relaxing; however, there remains local and state recommendations for social distancing and remote meeting attendance and all are encouraged to isolate when not feeling well. Hybrid meetings allow for these precautions to be implemented.

Hybrid meetings are one of the least disruptive methods the Board can utilize to protect against the ongoing threat of COVID-19 transmission. COVID-19 spreads easily and quickly through airborne droplets. While face coverings, testing, and ventilating indoor spaces can reduce transmission, they cannot eliminate the threat. Conducting hybrid meetings allows attendees to fully participate in each meeting without requiring that they gather in the same indoor space. Further, it allows members of the public, staff, and members of the Board to participate in meetings even if they have been exposed to COVID-19 or are experiencing symptoms of COVID-19.

Staff recommends the Board extend the time during which it may continue to meet by teleconference without compliance with paragraph (3) of subdivision (b) of section 54953 of the Brown Act.

ALTERNATIVES

The Board could decide not to approve Resolution 22-35 which would put the NVTA Board of Director’s meeting out of government compliance.

ATTACHMENT(S)

- 1) Resolution 22-35

RESOLUTION No. 22-35

**A RESOLUTION OF THE
NAPA VALLEY TRANSPORTATION AUTHORITY (NVTA)
MAKING FINDINGS REAUTHORIZING REMOTE TELECONFERENCE MEETINGS
AND DECLARING ITS INTENT TO CONTINUE MEETING IN HYBRID FORMAT TO
ALLOW ATTENDANCE IN PERSON OR REMOTELY PURSUANT TO
GOVERNMENT CODE SECTION 54953**

WHEREAS, the Napa Valley Transportation Authority (NVTA) is committed to preserving and nurturing public access and participation in meetings of the Board;

WHEREAS, all legislative body meetings of NVTA are open and public, as required by the Ralph M. Brown Act (Cal. Gov. Code 54950 – 54963), so that any member of the public may attend, participate, and observe the Commission conduct its business; and

WHEREAS, Governor Newsom signed AB 361, amending the Brown Act, including Government Code section 54953(e), which makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition of AB 361 is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, such conditions now exist in the State, specifically, the Governor of the State of California proclaimed a state of emergency on March 4, 2020, related to the threat of COVID-19, which remains partially in effect ; and

WHEREAS, 8 CCR 3205(c)(5)(D) of the Cal/OSHA regulations state: “the fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing, face coverings, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19 but are most effective when used in combination”; and

WHEREAS, the hybrid meeting model allows each individual attendee of the meeting to assess his or her own risk, and the risk they may pose to others, based on vaccination status, health conditions, age, or any other factor which may dissuade a person from attending an in-person meeting; and

WHEREAS, the hybrid meeting model also provides those that wish to attend meetings in-person the ability to do so; and

WHEREAS, the Board of Directors does hereby find that COVID-19 continues to directly impact the ability of the members to meet safely in person, and the Governor's state of emergency proclamation, and state Cal/OSHA regulations related to social distancing remain in effect and remote meetings continue to provide health and safety benefits.

NOW, THEREFORE, BE IT RESOLVED THAT THE NAPA VALLEY TRANSPORTATION BOARD DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

1. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.

2. The Board hereby finds that it has considered the state of the emergency and that meeting in person for meetings of all NVTB related legislative bodies subject to the Ralph M. Brown Act would present imminent risks to the health and safety of attendees.

3. Holding hybrid meetings will reduce the possibility of COVID-19 transmission during meetings by allowing those who are at risk or potentially suffering COVID-19 symptoms to participate in meetings without physically attending.

4. Staff is hereby directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings of the Board and all NVTB legislative bodies in accordance with Government Code section 54953, subdivision (e) and other applicable provisions of the Brown Act for hybrid meetings.

5. NVTB shall hold their meetings in hybrid format offering attendees both in-person and videoconference/teleconference access. Any public comment period during any such meeting shall be taken in the same form and fashion from in-person and remote attendees. If at any time during any such meeting the ability to broadcast the meeting and accept public comments from remote attendees through videoconference/teleconference is disrupted, the body holding the meeting shall recess until the disruption is resolved or continue the meeting to a later date when videoconference/teleconference participation can be restored.

6. Staff is further directed to continue to monitor the health and safety conditions related to COVID-19, the status of the Governor's state of emergency, the state regulations related to social distancing, and the local orders related to health and safety, and present to the Board at its next regularly scheduled meeting the related information and recommendations for hybrid meetings pursuant to the provisions of paragraph Government Code section 54953, subdivision (e)(3), and to consider extending the time during which the Commission may continue to meet by teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

THE FOREGOING RESOLUTION WAS DULY AND REGULARLY ADOPTED by the Board of Directors of the Napa Valley Transportation Authority, at a regular meeting held on December 21, 2022, by the following vote:

Liz Alessio, NVTA Chair

Ayes:

Nays:

Absent:

ATTEST:

Laura Sanderlin, NVTA Board Secretary

APPROVED:

Osman Mufti, NVTA Legal Counsel

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes NVTB Board of Directors

Wednesday, November 16, 2022

1:00 PM

JoAnn Busenbark Board Room

1. Call to Order

Chair Alessio called the meeting to order at 1:10pm.

2. Roll Call

Roll call was confirmed at the preceding NVTB-TA meeting with two confirmed absences and one non voting member.

Leon Garcia
Chris Canning
Paul Dohring
Mark Joseph
John F. Dunbar
Geoff Ellsworth
Liz Alessio
Gary Kraus
Scott Sedgley
Joe Tagliaboschi
Non Voting:
Doug Weir
Absent:
Alfredo Pedroza
Belia Ramos

3. Adoption of the Agenda

Motion **MOVED** by GARCIA, **SECONDED** by DUNBAR to **APPROVE** Item 3. Adoption of the Agenda. Motion carried by the following roll call vote:

Aye: 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

Absent: 4 - Pedroza, and Ramos

4. Public Comment

Public comment by Napa resident, Justin Hole.

5. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Director Canning announced Calistoga Tractor Parade on December 3rd.

Director Joseph announced American Canyon Magic of the Season event on December 3rd.

Chair Alessio announced Napa's Holiday Parade on December 10th.

Director Miller reported recent MTC activities.
Director Garcia reported no ABAG update.

6. Executive Director's Update

Director Miller reported:

- Participation in recent conferences
- Interchange improvement project on SR 12/80/680 are complete and Ribbon Cutting was held on October 20th.
- Update to the St. Helena Main Street sidewalk project.
- Letter from the North Bay MTC Commissioners regarding funding the North Bay Priority Conservation Area program.

7. Caltrans' Update

Amani Meligy, reported Caltrans update.

8. CONSENT AGENDA ITEMS

Motion **MOVED** by CANNING, **SECONDED** by JOSEPH to **APPROVE** Consent Items 8.1-8.7.
Motion carried by the following roll call vote:

Aye: 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus,
Sedgley, and Tagliaboschi

Absent: 4 - Pedroza, and Ramos

8.1 AB 361 Requirements for Remote Public Meetings (Osman Mufti) (Pages 11-16)

Attachments: [Staff Report](#)

8.2 Meeting Minutes of October 19, 2022 (Laura Sanderlin) (Pages 17-20)

Attachments: [Draft Minutes](#)

8.3 State Legislative Advocacy Agreement (Kate Miller) (Pages 21-40)

Attachments: [Staff Report](#)

8.4 Resolution No. 22-31 Setting the Regular Meeting Time, Place, and Schedule of the Napa Valley Transportation Authority (NVTa) Governing Board for Calendar Year (CY) 2023 (Laura Sanderlin) (Pages 41-46)

Attachments: [Staff Report](#)

8.5 Resolution No. 22-32 Adopting the Napa Valley Transportation Authority (NVTa) Title VI Program Policy for Fiscal Years (FY) 2023-2025 (Libby Payan) (pages 47-107)

Attachments: [Staff Report](#)

8.6 State Route 37 (SR 37) Memorandum of Understanding (MOU) Amendment No. 1 adding Sonoma Marin Area Rail Transit (SMART) (Danielle Schmitz) (Pages 108-118)

Attachments: [Staff Report](#)

- 8.7** Amendment to Cultural Resources Monitoring and Treatment Agreement for the St. Helena to Calistoga Napa Valley Vine Trail Project (Rebecca Schenck) (Pages 119-123)

Attachments: [Staff Report](#)

9. PRESENTATIONS

- 9.1** 2023 Federal Legislative Update (George Riccardo, K&L Gates)

Information Only/No Action Taken

Presentation by Jessica Aune and George Riccardo of K&L Gates.

Director Dunbar inquired about the agency's competitiveness in obtaining federal grants with the support of K&L Gates.

- 9.2** 2023 State Legislative Update (Steve Wallauch, Platinum Advisors)

Information Only/No Action Taken

10. REGULAR AGENDA ITEMS

- 10.1** 2023 Federal and State Legislative Advocacy Program and Project Priorities and Federal and State Legislative Update (Kate Miller) (Pages 124-147)

Attachments: [Staff Report](#)

Motion MOVED by DOHRING, SECONDED by JOSEPH to APPROVE Item 10.1 2023 Federal and State Legislative Advocacy Program and Project Priorities. Motion carried by the following roll call vote:

Aye: 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

Absent: 4 - Pedroza, and Ramos

- 10.2** Resolution 22-33 to Adopt the Metropolitan Transportation Commission (MTC) Multi-Jurisdictional Hazard Mitigation Plan (Libby Payan) (Pages 148-153)

Attachments: [Staff Report](#)

Motion MOVED by DUNBAR, SECONDED by CANNING to APPROVE Item 10.2 Resolution 22-33 Adopting MTC Multi-Jurisdictional Hazard Mitigation Plan. Motion carried by the following roll call vote:

Aye: 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

Absent: 4 - Pedroza, and Ramos

- 10.3** Measure T 6.67% Equivalent Fund Certification (Victoria Ortiz) (Pages 154-159)

Attachments: [Staff Report](#)

Motion MOVED by CANNING, SECONDED by JOSEPH to APPROVE Item 10.3 Resolution 22-34

certifying 6.67% equivalent fund spending for FY 2018-19 through 2021-22. Motion carried by the following roll call vote:

Aye: 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

Absent: 4 - Pedroza, and Ramos

10.4 Fiscal Year (FY) 2022-23 Q1 Financial Update and Executive Director Delegated Authority Actions (Roxanna Moradi) (Pages 160-166)

Attachments: [Staff Report](#)

Information Only/No Action Taken

10.5 Vine Transit Update (Rebecca Schenck) (Pages 167-173)

Attachments: [Staff Report](#)

Information Only/No Action Taken

Vice Chair Joseph commented on the American Canyon ridership.

Director Canning commented on tracking visitor versus local ridership in Calistoga.

10.6 Napa Valley Transportation Authority's (NVRTA) Fiscal Year 2023-2028 Short Range Transit Plan (SRTTP) (Libby Payan) (Pages 174-178)

Attachments: [Staff Report](#)

Director Dunbar inquired about transit flexibility beyond the fixed schedules to accommodate special community events.

Director Canning inquired about evaluating ridership feasibility regarding Route 11 and 25.

Motion MOVED by KRAUS, SECONDED by JOSEPH to APPROVE Item 10.6 the FY 2023-28 SRTTP.

Motion carried by the following roll call vote:

Aye: 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

Absent: 4 - Pedroza, and Ramos

10.7 Napa Valley Transportation Authority (NVRTA) and Vine Transit Marketing Overview (Valerie Walston) (Pages 179-183)

Attachments: [Staff Report](#)

Information Only/No Action Taken

Director Dunbar inquired about communication in partnership with the Napa Valley College.

Director Canning inquired about public communication regarding the Calistoga Shuttle to locals.

10.8 Brown Act Updates and Future Board Meetings (Osman Mufti) (Pages 184-192)

Attachments: [Staff Report](#)

Motion MOVED by DOHRING, SECONDED by JOSEPH to APPROVE Item 10.8 Brown Act Updates. Motion carried by the following roll call vote:

Aye: 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

Absent: 4 - Pedroza, and Ramos

11. FUTURE AGENDA ITEMS

None

12. CLOSED SESSION

The Board met in Closed Session and there was no reportable action.

- 12.1** PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)(1))
Title: Executive Director

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6))
Authority Designated Representative: Authority Chair
Unrepresented Employee: Executive Director

12. ADJOURNMENT

Chair Alessio adjourned the meeting at 4:20pm.

- 12.1** Next Regular Meeting Date is scheduled for December 21, 2022.

Laura M. Sanderlin, NVTA Board Secretary