

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes NVTB Board of Directors

Wednesday, June 15, 2022

1:00 PM

JoAnn Busenbark Board Room

1. Call to Order

Vice Chair Alessio called the meeting to order at 1:18pm.

2. Roll Call

Roll call was confirmed at the preceding NVTB-TA meeting with two absences.

3. Adoption of the Agenda

Motion MOVED by GARCIA, SECONDED by KRAUS to APPROVE ADOPTION of the agenda.

Motion carried by the following roll call vote:

Aye: 21 - Garcia, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus,
Sedgley, and Tagliaboschi

Absent: 3 - Canning, and Pedroza

4. Public Comment

Public comment was made by Kara Vernor, Napa County Bicycle Coalition and Justin Hole, Napa resident.

5. Chairperson's, Board Member's, Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

MTC Update

-Executive Director Miller provided update of recent MTC activities

ABAG Update

-Director Ramos provided update of recent and upcoming ABAG activities

6. Director's Update

Executive Director Miller reported:

- Soscol Junction Groundbreaking on June 22
- NVTB Staff participation in May month of movement
- 2021 NVTB Annual Report distribution

7. PRESENTATIONS

7.1 Vine Trail Presentation (Shawn Casey-White)

Director Dunbar inquired about local matching fund requirements.

7.2 Project Update (Danielle Schmitz & Rebecca Schenck)

8. CONSENT AGENDA ITEMS

Motion MOVED by DOHRING, SECONDED by GARCIA TO APPROVE Consent Items 8.1-8.9 with request for legal review of Item 8.9. Motion moved by the following roll call vote:

Aye: 21 - Garcia, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

Absent: 3 - Canning, and Pedroza

8.2 Meeting Minutes of May 18, 2022 (Laura Sanderlin) (Pages 12-15)

Attachments: [Draft Minutes](#)

8.3 AB 361 Requirements for Remote Public Meetings (Osman Mufti) (Pages 16-21)

Attachments: [Staff Report](#)

8.1 Meeting Minutes of May 9, 2022 (Laura Sanderlin) (Pages 10-11)

Attachments: [Draft Minutes](#)

8.5 Resolution 22-19 Authorizing the Executive Director to Execute Amendment 1 to the Cooperative Agreement 04-2749 between the State of California Department of Transportation (Caltrans) and the Napa Valley Transportation Authority (NVTA) for the Napa Valley Vine Trail Calistoga to St. Helena Project (Rebecca Schenck) (Pages 30-41)

Attachments: [Staff Report](#)

8.6 Agreement No. 17-15 with Kimley Horn and Associates for Architectural and Engineering Design Services to include Environmental, Survey, and Design Services for Driveway Expansion; Communications Systems Design; and Additional Budget for Engineering Services during Construction for the Vine Bus Maintenance Facility (Kate Miller) (Pages 42-49)

Attachments: [Staff Report](#)

8.7 Americans with Disabilities Act (ADA) Assessment Services (Rebecca Schenck) (Pages 50-79)

Attachments: [Staff Report](#)

8.8 Citizens Advisory Committee (CAC) Member Appointments (Laura Sanderlin) (Pages 80-92)

Attachments: [Staff Report](#)

8.9 Professional Services Agreement No. 22-C23 with Universal Building Services (Laura Sanderlin) (Pages 93-115)

Attachments: [Staff Report](#)

8.4 Amendment #5 to Project Work Order No. E-14 to NVTA Agreement No. 18-21 with GHD Inc. for Professional Engineering Services for the Soscol Junction Project (Danielle Schmitz) (Pages 22-29)

Attachments: [Staff Report](#)

9. REGULAR AGENDA ITEMS

9.1 Nomination, Discussion, and Election of Chair and Vice Chair for Fiscal Year (FY) 2022-23 (Laura Sanderlin) (Pages 116-117)

Attachments: [Staff Report](#)

Director Dunbar reported the nominations of Director Alessio and Director Joseph as Chair and Vice Chair, respectively.

Motion MOVED by GARCIA, SECONDED by KRAUS to APPROVE the elected Chair and Vice Chair for NVTA Fiscal Year 2022-23. Motion carried by the following roll call vote:

Aye: 16 - Garcia, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, and Tagliaboschi

Absent: 8 - Canning, Pedroza, and Sedgley

9.2 Fiscal Year 2022-23 Salary Ranges for Napa Valley Transportation Authority (NVTA) Job Classifications (Laura Sanderlin) (Pages 118-126)

Attachments: [Staff Report](#)

Motion MOVED by KRAUS, SECONDED by JOSEPH to APPROVE Item 9.2. Motion carried by the following roll call vote:

Aye: 21 - Garcia, Dohring, Joseph, Dunbar, Ramos, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

Absent: 3 - Canning, and Pedroza

9.3 Federal and State Legislative Update (Kate Miller) (Pages 127-152)

Attachments: [Staff Report](#)

Information Only/No Action Taken

Director Ellsworth inquired about surplus allocation information to be brought to the next scheduled meeting.

10. FUTURE AGENDA ITEMS

None

11. ADJOURNMENT

Vice Chair adjourned the meeting at 2:31pm.

11.1 Approval of Next Regular Meeting Date of July 20, 2022 and Adjournment

Laura Sanderlin
Laura M. Sanderlin, NVTB Board Secretary