

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes NVTB Board of Directors

Wednesday, November 16, 2022

1:00 PM

JoAnn Busenbark Board Room

### 1. Call to Order

Chair Alessio called the meeting to order at 1:10pm.

### 2. Roll Call

Roll call was confirmed at the preceding NVTB-TA meeting with two confirmed absences and one non voting member.

Leon Garcia  
Chris Canning  
Paul Dohring  
Mark Joseph  
John F. Dunbar  
Geoff Ellsworth  
Liz Alessio  
Gary Kraus  
Scott Sedgley  
Joe Tagliaboschi  
**Non Voting:**  
Doug Weir  
**Absent:**  
Alfredo Pedroza  
Belia Ramos

### 3. Adoption of the Agenda

Motion **MOVED** by GARCIA, **SECONDED** by DUNBAR to **APPROVE** Item 3. Adoption of the Agenda. Motion carried by the following roll call vote:

**Aye:** 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 4 - Pedroza, and Ramos

### 4. Public Comment

Public comment by Napa resident, Justin Hole.

### 5. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Director Canning announced Calistoga Tractor Parade on December 3rd.

Director Joseph announced American Canyon Magic of the Season event on December 3rd.

Chair Alessio announced Napa's Holiday Parade on December 10th.

Director Miller reported recent MTC activities.  
Director Garcia reported no ABAG update.

## 6. Executive Director's Update

Director Miller reported:

- Participation in recent conferences
- Interchange improvement project on SR 12/80/680 are complete and Ribbon Cutting was held on October 20th.
- Update to the St. Helena Main Street sidewalk project.
- Letter from the North Bay MTC Commissioners regarding funding the North Bay Priority Conservation Area program.

## 7. Caltrans' Update

Amani Meligy, reported Caltrans update.

## 8. CONSENT AGENDA ITEMS

Motion **MOVED** by CANNING, **SECONDED** by JOSEPH to **APPROVE** Consent Items 8.1-8.7.  
Motion carried by the following roll call vote:

**Aye:** 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus,  
Sedgley, and Tagliaboschi

**Absent:** 4 - Pedroza, and Ramos

### 8.1 AB 361 Requirements for Remote Public Meetings (Osman Mufti) (Pages 11-16)

Attachments: [Staff Report](#)

### 8.2 Meeting Minutes of October 19, 2022 (Laura Sanderlin) (Pages 17-20)

Attachments: [Draft Minutes](#)

### 8.3 State Legislative Advocacy Agreement (Kate Miller) (Pages 21-40)

Attachments: [Staff Report](#)

### 8.4 Resolution No. 22-31 Setting the Regular Meeting Time, Place, and Schedule of the Napa Valley Transportation Authority (NVTa) Governing Board for Calendar Year (CY) 2023 (Laura Sanderlin) (Pages 41-46)

Attachments: [Staff Report](#)

### 8.5 Resolution No. 22-32 Adopting the Napa Valley Transportation Authority (NVTa) Title VI Program Policy for Fiscal Years (FY) 2023-2025 (Libby Payan) (pages 47-107)

Attachments: [Staff Report](#)

### 8.6 State Route 37 (SR 37) Memorandum of Understanding (MOU) Amendment No. 1 adding Sonoma Marin Area Rail Transit (SMART) (Danielle Schmitz) (Pages 108-118)

Attachments: [Staff Report](#)

- 8.7** Amendment to Cultural Resources Monitoring and Treatment Agreement for the St. Helena to Calistoga Napa Valley Vine Trail Project (Rebecca Schenck) (Pages 119-123)

**Attachments:** [Staff Report](#)

## **9. PRESENTATIONS**

- 9.1** 2023 Federal Legislative Update (George Riccardo, K&L Gates)

**Information Only/No Action Taken**

**Presentation by Jessica Aune and George Riccardo of K&L Gates.**

**Director Dunbar inquired about the agency's competitiveness in obtaining federal grants with the support of K&L Gates.**

- 9.2** 2023 State Legislative Update (Steve Wallauch, Platinum Advisors)

**Information Only/No Action Taken**

## **10. REGULAR AGENDA ITEMS**

- 10.1** 2023 Federal and State Legislative Advocacy Program and Project Priorities and Federal and State Legislative Update (Kate Miller) (Pages 124-147)

**Attachments:** [Staff Report](#)

**Motion MOVED by DOHRING, SECONDED by JOSEPH to APPROVE Item 10.1 2023 Federal and State Legislative Advocacy Program and Project Priorities. Motion carried by the following roll call vote:**

**Aye:** 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 4 - Pedroza, and Ramos

- 10.2** Resolution 22-33 to Adopt the Metropolitan Transportation Commission (MTC) Multi-Jurisdictional Hazard Mitigation Plan (Libby Payan) (Pages 148-153)

**Attachments:** [Staff Report](#)

**Motion MOVED by DUNBAR, SECONDED by CANNING to APPROVE Item 10.2 Resolution 22-33 Adopting MTC Multi-Jurisdictional Hazard Mitigation Plan. Motion carried by the following roll call vote:**

**Aye:** 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 4 - Pedroza, and Ramos

- 10.3** Measure T 6.67% Equivalent Fund Certification (Victoria Ortiz) (Pages 154-159)

**Attachments:** [Staff Report](#)

**Motion MOVED by CANNING, SECONDED by JOSEPH to APPROVE Item 10.3 Resolution 22-34**

**certifying 6.67% equivalent fund spending for FY 2018-19 through 2021-22. Motion carried by the following roll call vote:**

**Aye:** 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 4 - Pedroza, and Ramos

**10.4** Fiscal Year (FY) 2022-23 Q1 Financial Update and Executive Director Delegated Authority Actions (Roxanna Moradi) (Pages 160-166)

**Attachments:** [Staff Report](#)

**Information Only/No Action Taken**

**10.5** Vine Transit Update (Rebecca Schenck) (Pages 167-173)

**Attachments:** [Staff Report](#)

**Information Only/No Action Taken**

**Vice Chair Joseph commented on the American Canyon ridership.**

**Director Canning commented on tracking visitor versus local ridership in Calistoga.**

**10.6** Napa Valley Transportation Authority's (NVRTA) Fiscal Year 2023-2028 Short Range Transit Plan (SRTTP) (Libby Payan) (Pages 174-178)

**Attachments:** [Staff Report](#)

**Director Dunbar inquired about transit flexibility beyond the fixed schedules to accommodate special community events.**

**Director Canning inquired about evaluating ridership feasibility regarding Route 11 and 25.**

**Motion MOVED by KRAUS, SECONDED by JOSEPH to APPROVE Item 10.6 the FY 2023-28 SRTTP.**

**Motion carried by the following roll call vote:**

**Aye:** 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 4 - Pedroza, and Ramos

**10.7** Napa Valley Transportation Authority (NVRTA) and Vine Transit Marketing Overview (Valerie Walston) (Pages 179-183)

**Attachments:** [Staff Report](#)

**Information Only/No Action Taken**

**Director Dunbar inquired about communication in partnership with the Napa Valley College.**

**Director Canning inquired about public communication regarding the Calistoga Shuttle to locals.**

**10.8** Brown Act Updates and Future Board Meetings (Osman Mufti) (Pages 184-192)

**Attachments:** [Staff Report](#)

**Motion MOVED by DOHRING, SECONDED by JOSEPH to APPROVE Item 10.8 Brown Act Updates. Motion carried by the following roll call vote:**

**Aye:** 20 - Garcia, Canning, Dohring, Joseph, Dunbar, Ellsworth, Alessio, Kraus, Sedgley, and Tagliaboschi

**Absent:** 4 - Pedroza, and Ramos

## **11. FUTURE AGENDA ITEMS**

None

## **12. CLOSED SESSION**

The Board met in Closed Session and there was no reportable action.

- 12.1 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)(1))**  
Title: Executive Director

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6))  
Authority Designated Representative: Authority Chair  
Unrepresented Employee: Executive Director

## **12. ADJOURNMENT**

Chair Alessio adjourned the meeting at 4:20pm.

- 12.1 Next Regular Meeting Date is scheduled for December 21, 2022.**

*Laura Sanderlin*

Laura M. Sanderlin, NVTB Board Secretary