

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559



Agenda - Final

Monday, January 23, 2023
5:30 PM

REFER TO COVID-19 SPECIAL NOTICE

Active Transportation Advisory Committee (ATAC)

*****COVID-19 SPECIAL NOTICE*****

PUBLIC MEETING GUIDELINES FOR PARTICIPATING VIA PHONE/VIDEO CONFERENCING

Consistent with California Assembly Bill 361 and Government Code Section 54953, due to the COVID-19 State of Emergency and the recommendations for physical distancing, the Napa Valley Transportation Authority (NVTA) Active Transportation Advisory Committee (ATAC) meeting will be held virtually via Zoom. To maximize public safety while still maintaining transparency, members of the public may observe and participate in the meeting from home. The public is invited to participate telephonically or electronically via the methods below:

- 1) To join the meeting via Zoom video conference from your PC, Mac, iPad, iPhone or Android at the noticed meeting time, go to <https://zoom.us/join> and enter meeting ID 92900898715
- 2) To join the Zoom meeting by phone - dial 1-669-900-6833, enter meeting ID: 929 0089 8715 If asked for the participant ID or code, press #.

Public Comments

Members of the public may comment on matters within the purview of the Committee that are not on the meeting agenda during the general public comment item at the beginning of the meeting. Comments related to a specific item on the agenda must be reserved until the time the agenda item is considered and the Chair invites public comment. Members of the public are welcome to address the Committee, however, under the Brown Act Committee members may not deliberate or take action on items not on the agenda, and generally may only listen.

Instructions for submitting a Public Comment are on the next page.

Members of the public may submit a public comment in writing by emailing info@nvta.ca.gov by 12:00 p.m. on the day of the meeting with PUBLIC COMMENT as the subject line (for comments related to an agenda item, please include the item number). All written comments should be 350 words or less, which corresponds to approximately 3 minutes or less of speaking time. Public comments emailed to info@nvta.ca.gov after 12 p.m. the day of the meeting will be entered into the record but not read out loud. If authors of the written correspondence would like to speak, they are free to do so and should raise their hand and the Chair will call upon them at the appropriate time.

1. To comment during a virtual meeting (Zoom), click the “Raise Your Hand” button (click on the “Participants” tab) to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself when it is your turn to make your comment for up to 3 minutes. After the allotted time, you will then be re-muted. Instructions for how to “Raise Your Hand” are available at <https://support.zoom.us/hc/en-us/articles/205566129-Raise-Hand-In-Webinar>.

2. To comment by phone, press “*9” to request to speak when Public Comment is being taken on the Agenda item. You must unmute yourself by pressing “*6” when it is your turn to make your comment, for up to 3 minutes. After the allotted time, you will be re-muted.

Instructions on how to join a Zoom video conference meeting are available at: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting>

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Note: The methods of observing, listening, or providing public comment to the meeting may be altered due to technical difficulties or the meeting may be cancelled, if needed.

All materials relating to an agenda item for an open session of a regular meeting of the NVTA ATAC are posted on the NVTA website 72 hours prior to the meeting at: <https://nctpa.legistar.com/Calendar.aspx> or by emailing info@nvta.ca.gov to request a copy of the agenda.

Materials distributed to the members of the Committee present at the meeting will be available for public inspection after the meeting. Availability of materials related to agenda items for public inspection does not include materials which are exempt from public disclosure under Government Code sections 6253.5, 6254, 6254.3, 6254.7, 6254.15, 6254.16, or 6254.22.

Americans with Disabilities Act (ADA): This Agenda shall be made available upon request in alternate formats to persons with a disability. Persons requesting a disability-related modification or accommodation should contact Kathy Alexander, NVTA Deputy Board Secretary, at (707) 259-8627 during regular business hours, at least 48 hours prior to the time of the meeting.

Note: Where times are indicated for agenda items, they are approximate and intended as estimates only, and may be shorter or longer as needed.

Acceso y el Titulo VI: La NVTA puede proveer asistencia/facilitar la comunicación a las personas discapacitadas y los individuos con conocimiento limitado del inglés quienes quieran dirigirse a la Autoridad. Para solicitar asistencia, por favor llame al número (707) 259-8627. Requerimos que solicite asistencia con tres días hábiles de anticipación para poderle proveer asistencia.

Ang Accessibility at Title VI: Ang NVTA ay nagkakaloob ng mga serbisyo/akomodasyon kung hilingin ang mga ito, ng mga taong may kapansanan at mga indibiduwal na may limitadong kaalaman sa wikang Ingles, na nais na matugunan ang mga bagay-bagay na may kinalaman sa NVTA ATAC. Para sa mga tulong sa akomodasyon o pagsasalin-wika, mangyari lang tumawag sa (707) 259-8627. Kakailanganin namin ng paunang abiso na tatlong araw na may pasok sa trabaho para matugunan ang inyong kahilingan.

1. Call To Order
2. Roll Call
3. Public Comment
4. Committee Member Comments
5. Staff Comments

6. STANDING AGENDA ITEMS

- 6.1 Safe Routes to School (SRTS) Update
- 6.2 Napa Valley Vine Trail Update
- 6.3 Active Transportation Legislative Updates*

Note: Where times are indicated for the agenda items they are approximate and intended as estimates only, and may be shorter or longer, as needed.

7. PRESENTATIONS

- 7.1 **E-Mobility Device Safety Review and Recommendations* (Barry Christian/Jeff Davis)**

Recommendation: The ATAC will receive a presentation on electric mobility (E-Mobility) device safety. Information only

Estimated Time: 5:50 p.m.

8. CONSENT AGENDA

- 8.1 **Meeting Minutes of the November 28, 2022 Active Transportation Advisory Committee (ATAC) Meeting (Laura Sanderlin) (Pages 8-10)**

Recommendation: ATAC action will accept the November 28, 2022 meeting minutes.

Estimated Time: 6:10 p.m.

Attachments: [Draft Minutes.pdf](#)

9. REGULAR AGENDA ITEMS

9.1 Executive Director's Update (Kate Miller) (Pages 11-13)

Recommendation: Information only

Estimated Time: 6:10 p.m.

Attachments: [Staff Report.pdf](#)

9.2 Election of Chairperson and Vice Chairperson for Calendar Year 2022 (Diana Meehan) (Pages 14-16)

Recommendation: That the ATAC nominate and elect a Chairperson and Vice Chairperson for Calendar Year 2023.

Estimated Time: 6:20 p.m.

Attachments: [Staff Report.pdf](#)

9.3 Brown Act Updates and Future ATAC Meetings (Laura Sanderlin) (Page 17)

Recommendation: Staff will provide an overview of changes to the Brown Act effective January 1, 2023 and the impact on future ATAC meetings.

Attachments: [Staff Report.pdf](#)

9.4 Vision Zero Progress Update (Diana Meehan) (Pages 18-21)

Recommendation: Staff will provide an update on Vision Zero. Information only

Estimated Time: 6:35 p.m.

Attachments: [Staff Report.pdf](#)

10. FUTURE AGENDA ITEMS

11. ADJOURNMENT

11.1 The next regularly scheduled meeting of the NVTA Active Transportation Advisory Committee is March 27, 2023 at 5:30 p.m.

I, Kathy Alexander, hereby certify that the agenda for the above stated meeting was posted at a location freely accessible to members of the public at the NVTa offices, 625 Burnell Street, Napa, CA by 5:00 p.m., on Monday, January 16, 2023.

Kathy Alexander (e-sign) 01/16/2023

Kathy Alexander, Deputy Board Secretary

*Information will be available at the meeting

Glossary of Acronyms

AB 32	Global Warming Solutions Act	FAST	Fixing America's Surface Transportation Act
ABAG	Association of Bay Area Governments	FHWA	Federal Highway Administration
ACFR	Annual Comprehensive Financial Report	FTA	Federal Transit Administration
ADA	American with Disabilities Act	FY	Fiscal Year
APA	American Planning Association	GHG	Greenhouse Gas
ATAC	Active Transportation Advisory Committee	GGRF	Greenhouse Gas Reduction Fund
ATP	Active Transportation Program	GTFS	General Transit Feed Specification
BAAQMD	Bay Area Air Quality Management District	HBP	Highway Bridge Program
BAB	Build America Bureau	HBRR	Highway Bridge Replacement and Rehabilitation Program
BART	Bay Area Rapid Transit District	HIP	Housing Incentive Program
BATA	Bay Area Toll Authority	HOT	High Occupancy Toll
BRT	Bus Rapid Transit	HOV	High Occupancy Vehicle
CAC	Citizen Advisory Committee	HR3	High Risk Rural Roads
CAP	Climate Action Plan	HSIP	Highway Safety Improvement Program
CAPTI	Climate Action Plan for Transportation Infrastructure	HTF	Highway Trust Fund
Caltrans	California Department of Transportation	HUTA	Highway Users Tax Account
CASA	Committee to House the Bay Area	HVIP	Hybrid & Zero-Emission Truck and Bus Voucher Incentive Program
CBTP	Community Based Transportation Plan	IFB	Invitation for Bid
CEQA	California Environmental Quality Act	ITIP	State Interregional Transportation Improvement Program
CIP	Capital Investment Program	ITOC	Independent Taxpayer Oversight Committee
CMA	Congestion Management Agency	IS/MND	Initial Study/Mitigated Negative Declaration
CMAQ	Congestion Mitigation and Air Quality Improvement Program	JARC	Job Access and Reverse Commute
CMP	Congestion Management Program	LCTOP	Low Carbon Transit Operations Program
CalSTA	California State Transportation Agency	LIFT	Low-Income Flexible Transportation
CTA	California Transit Association	LOS	Level of Service
CTP	Countywide Transportation Plan	LS&R	Local Streets & Roads
CTC	California Transportation Commission	LTF	Local Transportation Fund
CY	Calendar Year	MaaS	Mobility as a Service
DAA	Design Alternative Analyst	MAP 21	Moving Ahead for Progress in the 21 st Century Act
DBB	Design-Bid-Build	MPO	Metropolitan Planning Organization
DBE	Disadvantaged Business Enterprise	MTC	Metropolitan Transportation Commission
DBF	Design-Build-Finance	MTS	Metropolitan Transportation System
DBFOM	Design-Build-Finance-Operate-Maintain	ND	Negative Declaration
DED	Draft Environmental Document	NEPA	National Environmental Policy Act
EIR	Environmental Impact Report	NOAH	Natural Occurring Affordable Housing
EJ	Environmental Justice	NOC	Notice of Completion
EPC	Equity Priority Communities	NOD	Notice of Determination
ETID	Electronic Transit Information Displays	NOP	Notice of Preparation
FAS	Federal Aid Secondary		

Glossary of Acronyms

NVTA	Napa Valley Transportation Authority	SHOPP	State Highway Operation and Protection Program
NVTA-TA	Napa Valley Transportation Authority-Tax Agency	SNTDM	Solano Napa Travel Demand Model
OBAG	One Bay Area Grant	SR	State Route
PA&ED	Project Approval Environmental Document	SRTS	Safe Routes to School
P3 or PPP	Public-Private Partnership	SOV	Single-Occupant Vehicle
PCC	Paratransit Coordination Council	STA	State Transit Assistance
PCI	Pavement Condition Index	STIC	Small Transit Intensive Cities
PCA	Priority Conservation Area	STIP	State Transportation Improvement Program
PDA	Priority Development Areas	STP	Surface Transportation Program
PID	Project Initiation Document	TAC	Technical Advisory Committee
PIR	Project Initiation Report	TCM	Transportation Control Measure
PMS	Pavement Management System	TCRP	Traffic Congestion Relief Program
Prop. 42	Statewide Initiative that requires a portion of gasoline sales tax revenues be designated to transportation purposes	TDA	Transportation Development Act
PSE	Plans, Specifications and Estimates	TDM	Transportation Demand Management Transportation Demand Model
PSR	Project Study Report	TE	Transportation Enhancement
PTA	Public Transportation Account	TEA	Transportation Enhancement Activities
RACC	Regional Agency Coordinating Committee	TEA 21	Transportation Equity Act for the 21 st Century
RAISE	Rebuilding American Infrastructure with Sustainability and Equity	TFCA	Transportation Fund for Clean Air
RFP	Request for Proposal	TIP	Transportation Improvement Program
RFQ	Request for Qualifications	TIFIA	Transportation Infrastructure Finance and Innovation Act
RHNA	Regional Housing Needs Allocation	TIRCP	Transit and Intercity Rail Capital Program
RM 2	Regional Measure 2 Bridge Toll	TLC	Transportation for Livable Communities
RM 3	Regional Measure 3 Bridge Toll	TLU	Transportation and Land Use
RMRP	Road Maintenance and Rehabilitation Program	TMP	Traffic Management Plan
ROW (R/W)	Right of Way	TMS	Transportation Management System
RTEP	Regional Transit Expansion Program	TNC	Transportation Network Companies
RTIP	Regional Transportation Improvement Program	TOAH	Transit Oriented Affordable Housing
RTP	Regional Transportation Plan	TOC	Transit Oriented Communities
SAFE	Service Authority for Freeways and Expressways	TOD	Transit-Oriented Development
SAFETEA-LU	Safe, Accountable, Flexible, and Efficient Transportation Equity Act-A Legacy for Users	TOS	Transportation Operations Systems
SB 375	Sustainable Communities and Climate Protection Act 2008	TPA	Transit Priority Area
SB 1	The Road Repair and Accountability Act of 2017	TPI	Transit Performance Initiative
SCS	Sustainable Community Strategy	TPP	Transit Priority Project Areas
SHA	State Highway Account	VHD	Vehicle Hours of Delay
		VMT	Vehicle Miles Traveled

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes - Draft Active Transportation Advisory Committee (ATAC)

Monday, November 28, 2022

5:30 PM

REFER TO COVID-19 SPECIAL NOTICE

1. Call To Order

Chair Christian called the meeting to order at 5:30pm.

2. Roll Call

Present: 8 - Barry Christian
Michael Rabinowitz
Jeffrey Davis
Lee Philipson
Frances Knapczyk
Jonathan Schellin
Colin Petheram
Majel Arnold

Absent: 2 - Sean Hughes
Spiro Makras

3. Public Comment

Public comment made by Nance Matson and Justin Hole.

{Member Petheram joined meeting}

4. Committee Member Comments

None

5. Staff Comments

Staff member, Diana Meehan reported Brown Act Requirement updates and committee members requested to place it on the January agenda for discussion.

6. STANDING AGENDA ITEMS

6.1 Safe Routes to School (SRTS) Update

Carlotta Sainato reported:
-Safety Summit, Bike Rodeo events
-Recent parent champion activities and workshops
-SRTS advisory committee update

6.2 Napa Valley Vine Trail Update

Updates reported in 7.1 Presentation.

6.3 Active Transportation Legislative Updates*

No update reported.

7 PRESENTATIONS

7.1 NVTA Project Update (Rebecca Schenck)

Information Only/No Action Taken

Public comment made by Justin Hole, Napa resident.

8. CONSENT AGENDA

Motion **MOVED** by PHILIPSON, **SECONDED** by RABINOWITZ, to **APPROVE** Consent Item 8.1.
Motion carried by the following roll call vote:

Aye: 8 - Chairperson Christian, Member Rabinowitz, Member Davis, Member Philipson, Vice Chair Knapczyk, Member Schellin, Member Petheram, and Chairperson Arnold

Absent: 2 - Member Hughes, and Member Makras

8.1 Meeting Minutes of September 26, 2022 Active Transportation Advisory Committee (ATAC) Meeting (Laura Sanderlin) (Pages 8-10)

9. REGULAR AGENDA ITEMS

9.1 Active Transportation Advisory Committee (ATAC) 2023 Work Plan and 2023 Draft Meeting Calendar (Diana Meehan) (Pages 11-14)

Motion **MOVED** by KNAPCZYCK, **SECONDED** by PETHERAM to **APPROVE** Item 9.1 Work Plan and Meeting Calendar for 2023. Motion carried by the following roll call vote:

Aye: 8 - Chairperson Christian, Member Rabinowitz, Member Davis, Member Philipson, Vice Chair Knapczyk, Member Schellin, Member Petheram, and Chairperson Arnold

Absent: 2 - Member Hughes, and Member Makras

9.2 Election of ATAC Member and Alternate Member to Participate on the Vision Zero Technical Advisory Working Group (Diana Meehan) (Pages 15-16)

Motion **MOVED** by SCHELLIN, **SECONDED** by KNAPCZYCK to **APPROVE** Item 9.2 electing Member Rabinowitz to serve on the Vision Zero Technical Advisory Working Group and Member Petheram and Member Schellin to serve as alternate. Motion carried by the following roll call vote:

Aye: 8 - Chairperson Christian, Member Rabinowitz, Member Davis, Member Philipson, Vice Chair Knapczyk, Member Schellin, Member Petheram, and Chairperson Arnold

Absent: 2 - Member Hughes, and Member Makras

9.3 AB 1909 Bicycle Omnibus Bill - Mode Conflicts and Safety (Diana Meehan)
(Pages 17-30)

Information Only/No Action Taken

10. FUTURE AGENDA ITEMS

- Brown Act Requirements
- Class III Bikes on Trails

11. ADJOURNMENT

Chair Christian adjourned the meeting at 7:36pm.

**11.1 Approval of Next Regular Meeting Date of January 23, 2023 and
Adjournment.**

Laura Sanderlin, Board Secretary

*Information will be available at the meeting



NAPA VALLEY TRANSPORTATION AUTHORITY

Active Transportation Advisory Committee Agenda Memo

TO: Active Transportation Advisory Committee
FROM: Kate Miller, Executive Director
REPORT BY: Kate Miller, Executive Director
(707) 259-8634/ kmiller@nvta.ca.gov
SUBJECT: Executive Director Report

RECOMMENDATION

Information only

EXECUTIVE SUMMARY

The report summarizes recent Napa Valley Transportation Authority (NVTA) events and activities since the CAC's November meeting as well as State, Federal, Regional activities of interest.

BACKGROUND

NVTA Activities:

Recent Events

- NVTA is scheduling volunteer events to help plant over 2,000 acorns around the Valley to meet mitigation requirements for the Calistoga to St. Helena Vine Trail project. The first event was held on Saturday, December 17th at Alston park and over 50 volunteers participated. An additional event was held on Martin Luther King Day, on Monday, January 16th at Skyline Park in Napa.

NVTA Board Members and Staffing

- A number of NVTA board member changes occurred in December. They included all three up valley mayors. The three new up valley mayors, including Mayor Don

Williams, City of Calistoga, Mayor Paul Dohring, City of St. Helena, and Mayor Marjorie Mohler, Town of Yountville joined the NVTA Board in December. The Town of Yountville appointed Eric Knight to its second seat on the NVTA Board. The City of Calistoga appointed Kevin Eisenberg as its second member, and St. Helena appointed Anna Chouteau as its second board member.

- NVTA Senior Finance Analyst, Roxanna Moradi, tendered her resignation in December to pursue another position with the City of Healdsburg.
- NVTA Assistant Planner, Victoria Ortiz has also resigned her position with NVTA for a new position in San Diego.

NVTA Project and Planning Update

- The Imola Park and Ride is largely complete with the exception of electrification and a few punch list items. The project is expected to be closed out by spring of 2023.
- The Vine Bus Maintenance Facility is on schedule and within budget. The utilities and foundations are complete, and the steel superstructure is being constructed for both the maintenance and operations buildings. The roof and walls are being installed on the maintenance bays. The NVTA Board authorized NVTA staff to negotiate with Regatta Solutions for a 20-year power purchase agreement which will involve a lease-like agreement that will provide a photo voltaic solar array to power the facility and bus charging. The communications and audio-video systems are currently being designed.
- The Calistoga to St. Helena Vine Trail project is ready to be paved from Dunaweal Lane to Bothe Park. Challenges associated with the timing of PG&E's gas line replacement have slowed progress as additional potholing was required to ensure the existing gas line was not disturbed during construction.
- Soscol Junction is progressing on schedule and within budget. Southbound lane closures on SR 221 (Soscol) went into effect in December. Traffic is being detoured to Kaiser and Napa Valley Corporate Drive.
- NVTA entered into an agreement with Fehr & Peers for the Napa Valley Vision Zero plan. The plan is intended to serve as a countywide safety plan required to meet regional guidelines and federal and state grant programs. The plan will identify high conflict areas and prescribe treatments with the objective of eliminating fatal and major injury crashes between vehicles and other modes.
- NVTA entered into an agreement with DKS Associates to complete the Accessible Transportation Needs Assessment. This plan will dovetail with the County of Napa's comprehensive senior needs plan to support improved health and wellbeing of older adults in Napa County. The intent of the NVTA study is to identify where transportation gaps exist and what types of services can be provided to improve transportation for Napa County's elderly and persons with disabilities

populations.

- NVTA entered into an agreement with Stantec to complete the Vine Transit zero emission bus plan to meet mandates required by the California Air Resources Board to better understand how the Vine electric fleet transition will impact greenhouse gas emissions.

Regional Activities:

The interchange improvements on SR 12/80/680 are now complete and open for traffic. Staff attended the ribbon cutting on October 20th. MTC Commissioner and NVTA Director Alfredo Pedroza was one of the speakers at the event which was also attended by Supervisor and NVTA Director Belia Ramos. Our partners at the Solano Transportation Authority expressed enthusiastic appreciation for our partnership on this project as it completes the SR 12 Jameson Canyon Widening project.

Federal Activities:

The President signed the FY 2023 omnibus appropriations bill on December 29, 2023. The massive \$1.7 trillion bill includes \$4 million for the preconstruction phases of the Vine Trail segment from St. Helena to Yountville. Staff will provide an update at the ATAC meeting in January.

State Activities:

An update will be provided at the meeting.

ATTACHMENTS

None



NAPA VALLEY TRANSPORTATION AUTHORITY
Active Transportation Advisory Committee Agenda Memo

TO: Active Transportation Advisory Committee
FROM: Kate Miller, Executive Director
REPORT BY: Diana Meehan, Senior Planner
(707) 259-8327 / Email: dmeehan@nvta.ca.gov
SUBJECT: Nomination and Election of Chairperson and Vice Chairperson of the Active Transportation Advisory Committee (ATAC)

RECOMMENDATION

That the Active Transportation Advisory Committee (ATAC) nominate and elect a chairperson and vice chairperson to serve for the 2023 Calendar Year.

BACKGROUND

Article V, Paragraph 1 of the ATAC Bylaws requires that the committee nominate and select a chairperson and vice chairperson at the first meeting of the calendar year.

The committee chairperson will preside over meetings. The vice chairperson will provide assistance to the chairperson and will preside over meetings in the absence of the Chairperson.

The current chairperson is Barry Christian and the vice chairperson is Frances Knapczyk. An ATAC member list with term expirations is provided for reference. Past chair/vice chair list 2018-2022 is shown in Table 1.

TABLE 1: ATAC Chair and Vice Chair 5 year list

YEAR	CHAIR	VICE CHAIR
2022	Barry Christian	Frances Knapczyk
2021	Frances Knapczyk	Barry Christian
2020	Frances Knapczyk	Cruz Correa
2019	Frances Knapczyk	Cruz Correa
2018	Barry Christian	Joel King

ATTACHMENT

- (1) ATAC Membership Roster - Redacted 1/9/2023



**ACTIVE TRANSPORTATION ADVISORY COMMITTEE (ATAC)
 MEMBER ROSTER**

ATAC MEMBERS	REPRESENTING	TERM ENDS	NVTA APPOINTMENT (Reappointment) DATE
Barry Christian	American Canyon	January 30, 2024	January 2021
VACANT	American Canyon		
Frances Knapczyk	City of Napa	July 31, 2024	March 2022
Jonathan Schellin	City of Napa	July 31, 2025	March 2022
Colin Petheram	City of Napa	September 2025	September 2022
Michael Rabinowitz	City of Napa	May 31, 2024	May 19,2021
Jeff Davis	Napa County	Aug. 30, 2024	Aug. 18, 2021
VACANT	Napa County		
Majel Arnold	Yountville	July 2025	September 2022
Spiro Makras	Calistoga	January 30, 2024	January 2021
Lee Philipson	St. Helena	August 30, 2024	Aug. 18, 2021

Terms are for three years
Expiring Terms-open recruitment
Pending
Resignation



NAPA VALLEY TRANSPORTATION AUTHORITY

Active Transportation Advisory Committee Agenda Memo

TO: Active Transportation Advisory Committee
FROM: Kate Miller, Executive Director
REPORT BY: Laura Sanderlin, Board Secretary
(707) 259-8633 / Email: lsanderlin@nvta.ca.gov
SUBJECT: Brown Act Updates and Future ATAC Meetings

RECOMMENDATION

Information Only

BACKGROUND

From March 2020 until September 2021, the Napa Valley Transportation Authority Board and Committees conducted its meetings under the Governor’s Executive Order issued in connection with the COVID-19 pandemic. The Executive Order modified certain requirements of the Brown Act. The Governor’s Executive Order was subsequently codified with slight modifications by the legislature through the passage of AB 361 in September of 2021 which formally amended the Brown Act to allow continued flexibility for public meetings following the expiration of the Governor’s Executive Order. This flexibility allowed for the ATAC to meet virtually.

On October 17, 2022, the Governor announced that the COVID-19 State of Emergency will expire on February 28, 2023. As a result, the Board and its committees will no longer be able to avail itself to the options under the AB 361 provisions, Government Code § 54953(e)(1), of the Brown Act. In light of this change, the ATAC will be subject to the “pre-covid” teleconference rules in order to remain in compliance with the Brown Act.

Staff has determined that future, regularly scheduled, ATAC meetings will be conducted in person only at the JoAnn Busenbark Boardroom at 625 Burnell Street, Napa.

ATTACHMENTS

None



NAPA VALLEY TRANSPORTATION AUTHORITY

Active Transportation Advisory Committee Agenda Memo

TO: Active Transportation Advisory Committee
FROM: Kate Miller, Executive Director
REPORT BY: Diana Meehan, Senior Planner/Program Administrator
(707) 259-8327/ Email: dmeehan@nvta.ca.gov
SUBJECT: Countywide Vision Zero Plan Progress Update

RECOMMENDATION

Information only

EXECUTIVE SUMMARY

Vision Zero is a transportation system safety strategy to eliminate fatal and severe injury crashes on roadways. To advance the goal of improving roadway safety for all modes countywide, and to support the requirement under multiple grant funding programs, NVTA with the assistance of Fehr & Peers, a consultant with expertise in safety planning, will develop a Countywide Vision Zero plan over the next year. This effort will be data-driven, and complement recent Local Roadway Safety Plans (LRSPs) completed by the County and City of Napa and the City of American Canyon, and will help meet safety plan requirements for upper valley communities without an LRSP.

FISCAL IMPACT

Is there a Fiscal Impact? No

BACKGROUND AND DISCUSSION

Several funding sources are now requiring adoption of roadway safety plans or Vision Zero plans in order to ensure funding for transportation projects that prioritize safety for all road users. A plan must be completed no later than December 2023 in order to meet requirements for several transportation funding programs, in particular the One Bay Area Grant, Cycle 3 (OBAG-3). This planning effort will assist in identifying and prioritizing safety projects and programs countywide in preparation for grant funding opportunities to

make transportation safety improvements that will help achieve the goal of zero serious and fatal injuries countywide by 2030.

NVTA held a Vision Zero kickoff meeting on November 11, 2022 with Fehr & Peers and the NVTA project team. The project will take approximately 9 months to complete. The project timeline is shown in Attachment 1. The following describes work-to-date on the Vision Zero planning effort.

Collision Analysis

The Fehr & Peers team has completed a preliminary overview of collision records in both incorporated and unincorporated areas within the county. The collision data included injury reported collisions between 2015 and 2021. Initial high-level trends include:

- Collision numbers have remained similar year-over-year, even during the pandemic
- Different modes have different times where collisions are most prevalent:
 - Pedestrian collisions are more prevalent during weekdays
 - Bicycle collisions are more prevalent during the weekend
 - Total injury vehicle collisions were more evenly spread across the week
 - Vehicle collisions involving fatalities and severe injuries are more prevalent during the weekend

The team has started to identify the high injury network at a regional level. Ultimately, this network along with the collision trends will help inform priorities for NVTA and its partners. The safety analysis is on track to have a complete set of findings for discussion with staff and stakeholder working groups in late January/early February 2023.

Engagement Plan

NVTA staff is working to assemble a list for two working groups for participation in the development of the plan.

A draft engagement plan is due for review in early January. The engagement plan will identify goals, roles and responsibilities for both the Vision Zero Technical Advisory (VZ TAC) working group, made up of public works, planning, law enforcement/public safety staff. A stakeholder working group will include but not be limited to, elected officials, community based organizations, health departments and school districts, advocacy groups such as *Slow Down Napa* and the Napa County Bicycle Coalition. The engagement plan will identify the number and format of meetings as well as anticipated topics. NVTA will also bring regular updates to the ATAC on the Vision Zero Plan over the coming year.

Next Steps

- Completion of the collision analysis and engagement plan in January 2023
- First VZ TAC and stakeholder meetings in early February 2023

ATTACHMENT

- (1) Project Timeline

As shown in the proposed schedule below, we expect to complete the Final Vision Zero Plan by end of August 2023, assuming an early-November kick-off.

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
1 Project Initiation											
1.1	Scope of Work Finalization	■									
1.2	Project Kick-Off		■								
1.3	Project Management	■	■	■	■	■	■	■	■	■	■
2 Stakeholder Engagement											
2.1	Stakeholder & TAC Contact List		■	■							
2.2	Stakeholder & TAC Outreach & Engagement Program		■	■							
2.3	Stakeholder Committee				■		■			■	
2.4	Technical Advisory Committee				■		■			■	
3 Review & Evaluate Existing Materials											
3.1	Review & Update Existing Data		■								
3.2	Countywide Collision Landscape Analysis		■	■							
3.3	Countywide High Injury Network			■	■						
4 Implementation & Evaluation Strategies											
4.1	Collision Profiles			■	■						
4.2	Countermeasure Research				■	■					
4.3	Engineering Action Plan				■	■					
4.4	Education Action Plan					■	■				
4.5	Enforcement Action Plan					■	■				
4.6	Develop A Funding Plan					■	■				
5 Vision Zero Plan											
5.1	Napa Valley Vision Zero Plan Outline			■	■						
5.2	Administrative & Stakeholder Draft w/ Appendices							■	■		
5.3	Final Plan & VZ Policy & Resolution Templates									■	
5.4	PowerPoints for Presentation								■	■	■
6 Plan Presentation & Adoption											
6.1	Presentation to NVTA Board of Directors										■
6.2	Final Plan & Accompanying Analysis									■	■
7 Vision Zero Data Dashboard											
7.1	Evaluation with External-Facing Data Dashboard			■	■	■	■	■	■	■	■