

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes NVTB Board of Directors

Wednesday, February 15, 2023

1:30 PM

REFER TO COVID-19 SPECIAL NOTICE

### 1. Call to Order

Chair Alessio called the meeting to order at 1:30pm.

### 2. Pledge of Allegiance

Director Knight recited the Pledge of Allegiance.

### 3. Roll Call

Leon Garcia  
Paul Dohring  
Mark Joseph  
Liz Alessio  
Scott Sedgley  
Eric Knight  
Margie Mohler  
Donald Williams  
Eric Hall  
Kevin Eisenberg  
**Non-Voting:**  
Tom Collette  
**Absent:**  
Alfredo Pedroza  
Belia Ramos

### 4. Adoption of the Agenda

Motion MOVED by MOHLER, SECONDED by JOSEPH for approval of ADOPTION of agenda.

Motion carried by the following roll call vote:

**Aye:** 20 - Garcia, Dohring, Joseph, Alessio, Sedgley, Knight, Mohler, Williams, Hall, and Eisenberg

**Absent:** 4 - Pedroza, and Ramos

### 5. Public Comment

None

### 6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Director Chouteau acknowledged NVTB staff contributions to recent volunteer acorn planting event.

ABAG update:  
Director Garcia reported recent ABAG activities.

MTC update:  
Executive Director Miller reported recent MTC activities.

## 7. Executive Director's Update

Executive Director Miller reported:

- Introduction to new Board members
- Staff member featured in the Senior Moments radio segment
- Executive Director featured in Transit Weekly
- Accessible Needs Assessment survey January 16-February 28, 2023  
{Attendees in the Boardroom exited building 1:41pm-1:45pm due to smoke alarm}
- Capitol Weekly article listed regarding Transit State support
- MTC letter regarding SR 37 Partnership agreement
- Acorn planting event recap
- Caltrans approved PID for SR29 Improvements in American Canyon
- Staff recognition

## 8. Caltrans' Update

Update reported by Amani Meligy, Caltrans.

## 9. CONSENT AGENDA ITEMS

Motion **MOVED** by KNIGHT, **SECONDED** by GARCIA to **APPROVE** Consent Items 9.1, 9.2, 9.3, 9.4 and 9.6. Consent Item 9.5 was requested to be pulled by Director Knight. Motion carried by the following roll call vote:

**Aye:** 20 - Garcia, Dohring, Joseph, Alessio, Sedgley, Knight, Mohler, Williams, Hall, and Eisenberg

**Absent:** 4 - Pedroza, and Ramos

### 9.1 AB 361 Requirements for Remote Public Meetings (Osman Mufti) (Pages 8-13)

**Attachments:** [Staff Report](#)

### 9.2 Meeting Minutes of January 18, 2023 (Laura Sanderlin) (Pages 14-17)

**Attachments:** [Draft Minutes](#)

### 9.3 California Department of Transportation (Caltrans) Federal Transit Administration (FTA) Sections 5311 and 5311(f) Program (Antonio Onorato) (Pages 18-22)

**Attachments:** [Staff Report](#)

### 9.4 Resolution 23-05 Adopting the Transportation Fund for Clean Air (TFCA) Program Manager Expenditure Plan for Fiscal Year End (FYE) 2024 (Diana Meehan) (Pages 23-30)

**Attachments:** [Staff Report](#)

### 9.5 Purchase Order 23-P3003 with Platinum Chevrolet to Acquire a new Utility Truck (Rebecca Schenck) (Pages 31-43)

**Attachments:** [Staff Report](#)

Director Knight pulled Consent Item 9.5 to comment on the possibility of electric vehicle alternative. Staff noted the service needs of the vehicle are not currently available with electric option.

**Motion MOVED by KNIGHT, SECONDED by JOSEPH to APPROVE Consent Item 9.5. Motion carried by the following roll call vote:**

**Aye:** 20 - Garcia, Dohring, Joseph, Alessio, Sedgley, Knight, Mohler, Williams, Hall, and Eisenberg

**Absent:** 4 - Pedroza, and Ramos

## **9.6 Updates to Vine Transit Policies (Rebecca Schenck) (Pages 44-91)**

**Attachments:** [Staff Report](#)

## **10. REGULAR AGENDA ITEMS**

### **10.1 Vine Transit Update (Rebecca Schenck) (Pages 92-98)**

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

Vice Chair Joseph inquired if Clipper cardholders will need to replacements and staff confirmed they do not.

Director Chouteau commented on the need of after school transit for children to attend activities.

Chair Alessio inquired for the biggest challenge currently facing Vine Transit and staff confirmed it is employing drivers.

Public Comment made by Napa resident, Justin Hole.

### **10.2 Federal and State Legislative Update (Kate Miller) (Pages 99-109)**

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

## **11. FUTURE AGENDA ITEMS**

-May 17 Board of Directors Meeting and Annual Retreat 8:30am

## **12. ADJOURNMENT**

Chair Alessio adjourned the meeting at 2:29pm.

### **12.1 The next Regular Meeting is Wednesday, March 15, 2023 at 1:30pm.**

*Laura Sanderlin*  
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Laura M. Sanderlin, NVTB Board Secretary