

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes NVTB Board of Directors

Wednesday, June 21, 2023

1:30 PM

JoAnn Busenbark Board Room

### 1. Call to Order

Chair Alessio called the meeting to order at 1:43pm.

### 2. Roll Call

Leon Garcia  
Paul Dohring  
Mark Joseph  
Liz Alessio  
Scott Sedgley  
Eric Knight  
Margie Mohler  
Donald Williams  
Kevin Eisenberg  
Anne Cottrell  
**Absent:**  
Alfredo Pedroza  
Eric Hall

### 3. Adoption of the Agenda

Motion **MOVED** by JOSEPH, **SECONDED** by EISENBERG to **APPROVE** Item 3. Adoption of the Agenda. Motion passed unanimously.

**Aye:** 19 - Dohring, Joseph, Alessio, Sedgley, Knight, Mohler, Williams, Eisenberg, and Cottrell

**Absent:** 5 - Garcia, Pedroza, and Hall

### 4. Public Comment

None

### 5. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Executive Director Miller reported recent MTC activities.

### 6. Executive Director's Update

Director Miller reported:

- Agency completed FTA review
- Bottlerock transit ridership
- Vision Zero Survey offered at Napa Farmer's Market
- Partnership with Hispanic Chamber to conduct outreach workshops

## 7. Caltrans' Update

Amani Meligy provided the Caltrans' update.

## **8. PUBLIC HEARINGS**

### 8.1 Public Hearing and Approval of Resolution No. 23-18 Amending the Fiscal Year (FY) 2023-24 Budget (Antonio Onorato) (Pages 9-28)

**Attachments:** [Staff Report](#)

Chair Alessio closed the public hearing at 2:27pm.  
{Director Garcia joined the meeting at this time}

**Motion MOVED by JOSEPH, SECONDED by DOHRING to APPROVE Item 8.1 Resolution No. 23-18 Amending the FY 2023-24 Budget. Motion passed unanimously.**

**Aye:** 21 - Garcia, Dohring, Joseph, Alessio, Sedgley, Knight, Mohler, Williams, Eisenberg, and Cottrell

**Absent:** 3 - Pedroza, and Hall

## **9. CONSENT AGENDA ITEMS**

**Motion MOVED by DOHRING, SECONDED by GARCIA to APPROVE Consent Items 9.1-9.5. Motion passed unanimously.**

**Aye:** 21 - Garcia, Dohring, Joseph, Alessio, Sedgley, Knight, Mohler, Williams, Eisenberg, and Cottrell

**Absent:** 3 - Pedroza, and Hall

### 9.1 Meeting Minutes of May 17, 2023 (Laura Sanderlin) (Pages 29-32)

**Attachments:** [Draft Minutes](#)

### 9.2 Annual Approval of Chair and Vice Chair (Laura Sanderlin) (Pages 33-34)

**Attachments:** [Staff Report](#)

### 9.3 Fiscal Year (FY) 2023-24 Salary Ranges for Napa Valley Transportation Authority (NVTa) Job Classifications (Laura Sanderlin) (Pages 35-43)

**Attachments:** [Staff Report](#)

### 9.4 Citizens Advisory Committee (CAC) Member Appointments (Laura Sanderlin) (Pages 44-46)

**Attachments:** [Staff Report](#)

### 9.5 Purchase Order 23-P3011 with Transit Solutions LLC Video to acquire Video Surveillance Hardware for Vine vehicles (Rebecca Schenck) (Pages 47-64)

**Attachments:** [Staff Report](#)

## **10. PRESENTATIONS**

### **10.1 Vine Trail Update (Grant Bailey)**

**Information Only/No Action Taken**

## **11. REGULAR AGENDA ITEMS**

### **11.1 Professional Services Agreements in Response to Request for Qualifications (RFQ) 2023-R01 for On-Call Architect/Engineer and Project Delivery Services (Grant Bailey) (Pages 65-129)**

**Attachments:** [Staff Report](#)

**Motion MOVED by JOSEPH, SECONDED by GARCIA to APPROVE Item 11.1 authorizing thirteen Professional Services Agreements for RFQ 2023-R01. Motion passed unanimously.**

**Aye:** 21 - Garcia, Dohring, Joseph, Alessio, Sedgley, Knight, Mohler, Williams, Eisenberg, and Cottrell

**Absent:** 3 - Pedroza, and Hall

### **11.2 Bus Maintenance Facility Construction Contract Contingency (Grant Bailey) (Pages 130-135)**

**Attachments:** [Staff Report](#)

**Item presented by staff member Grant Bailey and Consultant Project Engineers, Thomas Fakner and John Pollock of Kleinfelder.**

**Motion MOVED by JOSEPH, SECONDED by KNIGHT to APPROVE Item 11.2 authorizing additional contingency for Agreement No. 21-46 and increase in the Executive Director's change order authority. Motion passed unanimously.**

**Aye:** 21 - Garcia, Dohring, Joseph, Alessio, Sedgley, Knight, Mohler, Williams, Eisenberg, and Cottrell

**Absent:** 3 - Pedroza, and Hall

### **11.3 Transportation Fund for Clean Air (TFCA) Program Manager Fund Project List for Fiscal Year Ending (FYE) in 2024 (Diana Meehan) (Pages 136-154)**

**Attachments:** [Staff Report](#)

**Motion MOVED by DOHRING, SECONDED by GARCIA to APPROVE Item 11.3 the TFCA Program Manager Fund Project list for FYE 2024. Motion passed unanimously.**

**Aye:** 21 - Garcia, Dohring, Joseph, Alessio, Sedgley, Knight, Mohler, Williams, Eisenberg, and Cottrell

**Absent:** 3 - Pedroza, and Hall

### **11.4 Vine Transit Update (Rebecca Schenck) (Pages 155-164)**

**Attachments:** [Staff Report](#)

**Information Only/No Action Taken**

{Director Sedgley departed the meeting at this time}

**11.5 Federal and State Legislative Update (Kate Miller) (Pages 165-182)**

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

**12. FUTURE AGENDA ITEMS**

None

**13. ADJOURNMENT**

Chair Alessio adjourned the meeting at 3:44pm.

**13.1 The next Regular Meeting is July 19, 2023.**

*Laura Sanderlin*  
Laura M. Sanderlin, NVTB Board Secretary