

**Questions and Answers Matrix  
for  
RFP No. 23-R07  
VINE BUS MAINTENANCE FACILITY MOVING AND SITE CLEANUP**

No.	SEC & PG NO.	QUESTION/COMMENT	RESPONSE
1.	First Bldg Storage	Is the contractor responsible to remove bolts or free anchored equipment/machinery in order to move the equipment?	Yes.
2.		Can the contractor use the forklift that is available on site?	<i>Yes, individual must be certified to operate the equipment.</i>
3.		Is equipment, fittings, pipes, shelving attached to the building to be moved?	<i>Only equipment identified for moving should be unbolted. All other fittings, pipes or shelving at the facility remain.</i>
4.		Are the propane bottles be moved?	<i>No. Propane bottles, petroleum, fossil fuels, oil, or any hazardous liquid material will not be moved by the contractor. Current supplier will be responsible for their removal.</i>
5.		Are tires located next to storage building and container to be moved by contractor?	<i>Yes. Contractor will be responsible to move the tires to the new facility.</i>
6.		Are the red recycling containers to be moved by contractor?	<i>No. Recycling containers are City Waste Management owned and will not be on-site at time of move.</i>
7.		Are the bus shelters and accessories located throughout the yard to be moved by contractor?	<i>No. NVTA anticipates all shelter material to be installed and not on-site during moving period.</i>
8.		Are the buses to be moved?	<i>No, current fleet of drivers will move the fleet. Majority of the fleet, will already be operating from the new facility location. This should allow the contractor better accessibility throughout the yard.</i>

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9.	First Storage Container	Is the container to be moved to new location?	<i>No. The container needs to be emptied, removed, and disposed of by contractor.</i>
10.	Bus Wash Station	Is the bus wash station/facility to be moved to new location?	<i>The building, its plumbing and utility lines will remain and will not be moved. Bus wash station (equipment, rails, brushes etc.) is to be removed and disposed of by contractor.</i>
11.		Are non-structure items in the wash station facility to be moved?	Yes.
12.		Will electricity be available to operate power tools?	<i>Yes, electricity will be available for use by contractor.</i>
13.		Is the area to be cleaned or pressure washed after removal of equipment?	<i>Yes, ground is to be cleaned.</i>
14.	Office Files Storage Container	Are the contents of the container to be removed and moved to new location?	<i>Yes. All the content is to be moved to new location.</i>
15.		Is the container to be moved to new location?	<i>No. The container is owned by NVTA's transit operator and will remain on-site.</i>
16.		Can you provide a percentage of content that might be removed (mostly boxed office files) prior to established moving date?	<i>No, a percentage cannot be provided. A continuous effort is being made to shred and remove outdated files prior to moving date.</i>
17.	Admin Office/ Dispatch/ Office Trailer	Are contents – furniture, equipment, etc. to be moved?	<i>Yes. Contents are to be packed and moved by contractor.</i>
18.		Is the mobile office container and its access ramp to be moved to new location?	<i>No. Mobile office structure, metal ADA and/or access ramp are to be removed and disposed of by contractor.</i>

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19.		Will plumbing and utilities be available (“ON”) during move?	<i>No. All plumbing, and utilities will not be available (“OFF”) to the Admin Office/Dispatch. Contractor will have to use electricity from the adjacent Maintenance Bay Facility.</i>
20.		Will the contractor have to pack items to be moved to new location?	<i>Yes. Contractor will pack all items in the mobile office container and move to new location.</i>
21.		Are Rubbermaid shed and yellow metal storage cabinet to be moved to new location?	<i>Contents of Rubbermaid shed are to be packed and moved. Shed and cabinet are to remain on site.</i>
22.		Will contractor be responsible to move office copying machine equipment?	<i>No. The owner/leasing company will move the copy machine.</i>
23.		Are the office computers and printers to be removed and moved to new facility?	<i>No. The transit operator’s IT department will move all IT equipment (desktops, monitors, printers, routers, etc.).</i>
24.		Who will be responsible for disconnection of utilities?	<i>The City of Napa Maintenance Department will be responsible in disconnecting all the utilities.</i>
25.		Is there a title connected with this asset?	<i>Yes, a copy of the Title is attached. NVTA will transfer the Title to the selected contractor.</i>
26.		Does the Officer trailer have attachable wheels on the bottom? Or rigging hooks so we can remove it of site?	<i>No. The office trailer has no attachable wheels or rigging hook(s).</i>
27.	Maintenance Bay Facility	Are the metal storage shelving units and content to be moved to new facility?	Yes.
28.		Are the metal barrels to be removed and moved to new site.	<i>No, the barrels remain.</i>

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29.		Are the appliances (refrigerator, etc.) to be moved to new facility?	<i>Contents are to be moved, appliances removed and disposed of.</i>
30.		Is contractor responsible to move vending machines?	<i>No. All vending machines on site will be removed and moved to new facility by vending firm.</i>
31.		Is equipment located in the storage loft categorized in accordance with RFP as essential or non-essential?	<i>Items stored in the loft are considered non-essential?</i>
32.		Are the tools and other items stored in the “cage” storage unit to be moved?	<i>Tools and content in “cage” unit are to be packed and moved to new facility. Storage unit remains and not to be moved to new facility.</i>
33.		Will contractor be responsible to move bay contents?	Yes.
34.		Shelving located on the mezzanine in the shop is being moved or disposed of?	<i>Yes, shelving located in the mezzanine/upper level of the shop are to be moved.</i>
35.		Who is disconnecting the power unit attached to the large shop compressor?	<i>The Maintenance Facility compressor can remain and does not need to be moved. The compressor in the Storage Building will have the power disconnected prior to the move. The contractor does not need to disconnect the power.</i>
36.		Are there Federal funds involved with this project?	<i>No, not for moving costs.</i>
37.		Task 4 Site Cleanup. This is not normal request for any moving company to provide, we would need you to remove this from movers’ responsibility and I would suggest hiring a company that can provide this service.	<i>It is NVTA’s intention is to contract for a “turnkey” solution of moving/relocation services to be provided. Contractor is not prohibited from sub-contracting services to submit a proposal.</i>
38.		List of movers in attendance?	<i>The pre-proposal meeting attendee list is posted on NVTA’s website at: <a href="https://nvta.ca.gov/procurements/rfp-no-23-r07-vine-bus-maintenance-facility-moving-and-site-cleanup-services">https://nvta.ca.gov/procurements/rfp-no-23-r07-vine-bus-maintenance-facility-moving-and-site-cleanup-services</a></i>

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39.		Do you anticipate any concrete/parking lot repairs needed after the trailer and steps are removed?	<i>No.</i>
40.		Do you anticipate needing record storage boxes for the items in the container?	<i>No.</i>
41.		40' Connex Box is there a title connected to this asset?	<i>No.</i>
42.		Please confirm the area's that will require pressure washing: Bus Wash, Storage Building One interior floor and exterior entrance, Underneath the 40' Connex Box	<i>Bus Wash floor, interior walls and ceiling are to be pressure washed only. All other areas swept.</i>
43.		Do the boxes inside the Conex container need to be repacked or moved as is?	<i>The boxes are to be moved as is.</i>

BABY BUS TRAILER

900

CERTIFICATE OF TITLE

540011107B4

TRAILER

PERM EXEMPT

VEHICLE ID NUMBER  
CA810287

YR MODEL MAKE  
0000 SPCN

PLATE NUMBER  
328075  
REGISTRATION EXPIRATION DATE  
12/31/2099

BODY TYPE MODEL  
CARRIER

UNLADEN AX WEIGHT FUEL TRANSFER DATE FEES PAID  
1 00400 0 11/05/01 NONE  
YR 1ST SOLD CLASS \*YR MO EQUIPMT/TRUST NUMBER  
AD 1997 GY

ISSUE DATE  
11/18/01

MOTORCYCLE ENGINE NUMBER

ODOMETER DATE

ODOMETER READING

REGISTERED OWNER(S)

NCTPA  
1804 SOSCOL AVE STE 200  
NAPA CA 94559

I certify under penalty of perjury under the laws of the State of California, that THE SIGNATURE(S) BELOW RELEASES INTEREST IN THE VEHICLE.

1a. DATE X SIGNATURE OF REGISTERED OWNER  
1b. DATE X SIGNATURE OF REGISTERED OWNER

Federal and State law requires that you state the mileage on transfer of ownership. Failure to complete or providing a false statement may result in fines and imprisonment.

The odometer now reads [ ] [ ] [ ] (tenths), miles and to the best of my knowledge reflects the actual mileage unless one of the following statements is checked.

WARNING  Odometer reading is not the actual mileage.  Mileage exceeds the odometer mechanical limits.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DATE TRAFFIC STOP/SELLER SIGNATURE(S) DATE TRANSFEREE/BUYER SIGNATURE(S)  
X X  
PRINTED NAME OF AGENT SIGNING FOR A COMPANY PRINTED NAME OF AGENT SIGNING FOR A COMPANY

IMPORTANT READ CAREFULLY

Any change of Lienholder (holder of security interest) must be reported to the Department of Motor Vehicles within 10 days.

LIENHOLDER(S)

2. X  
Signature releases interest in vehicle. (Company names must be countersigned)  
Release Date

012102

CA58449657

REG. 17.30 (REV. 2/98)