

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes NVTB Board of Directors

Wednesday, July 19, 2023

1:30 PM

JoAnn Busenbark Board Room

### 1. Call to Order

Chair Alessio called the meeting to order at 1:31pm.

### 2. Consideration and Approval of Board Member Requests for Remote Participation

Director Beth Painter, attending as alternate for Director Scott Sedgley.

### 3. Roll Call

Leon Garcia  
Alfredo Pedroza  
Paul Dohring  
Mark Joseph  
Liz Alessio  
Eric Knight  
Margie Mohler  
Beth Painter  
Ryan Gregory  
Anna Chouteau  
**Absent:**  
Donald Williams  
Kevin Eisenberg

### 4. Adoption of the Agenda

**Motion MOVED by JOSEPH, SECONDED by GARCIA to APPROVE Item 4 Adoption of the Agenda. Motion passed unanimously.**

**Aye:** 22 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Mohler, Painter, Chouteau, and Gregory

**Absent:** 2 - Williams, and Eisenberg

### 5. Public Comment

Public comment made by Kara Vernor, Napa County Bicycle Coalition regarding grant programming for the Safe Routes to School program.

### 6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Director Pedroza reported recent MTC activities.

Director Garcia reported recent ABAG activities.

## 7. Executive Director's Update

Director Miller reported:

- Staffing update
- Agency completed its first FTA triennial review in over four years with minor findings
- V-Commute update

## 8. Caltrans' Update

None

Note: Where times are indicated for the agenda items, they are approximate and intended as estimates only and may be shorter or longer as needed.

## **9. PUBLIC HEARINGS**

**9.1** Public Hearing and Federal Transit Administration (FTA) Section 5310 Grant Application to the California Department of Transportation (Caltrans) (Antonio Onorato) (Pages 8-13)

**Attachments:** [Staff Report](#)

Public hearing opened by Chair Alessio at 1:49pm.

Meeting was paused and put in recess at 1:54pm.

Meeting returned from recess at 2:08pm.

Motion MOVED by GREGORY, SECONDED by MOHLER for APPROVAL of Item 9 adopting Resolution 23-21. Motion passed unanimously.

Public hearing closed by Chair Alessio at 2:11pm.

**Aye:** 17 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Mohler, Chouteau, and Gregory

**Absent:** 7 - Williams, Eisenberg, and Painter

## **10. PRESENTATIONS**

**10.1** Project Update (Grant Bailey)

Information Only/No Action Taken

**10.2** Vision Zero Update (Diana Meehan)

Information Only/No Action Taken

## **11. CONSENT AGENDA ITEMS**

Motion MOVED by JOSEPH, SECONDED by GARCIA to APPROVE Consent Items 11.1-11.4. Motion passed unanimously.

**Aye:** 17 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Mohler, Chouteau, and Gregory

**Absent:** 7 - Williams, Eisenberg, and Painter

**11.1 Meeting Minutes of June 21, 2023 (Laura Sanderlin) (Pages 14-17)**

**Attachments:** [Draft Minutes](#)

**11.2 Revised Policies, Practices, and Procedures Manual: Personnel (Laura Sanderlin) (Pages 18-173)**

**Attachments:** [Staff Report](#)

**11.3 Purchase Order 23-P3012 to acquire Radios for Vine vehicles (Rebecca Schenck) (Pages 174-193)**

**Attachments:** [Staff Report](#)

**11.4 Resolution 23-20 and Disposing of Non-Performing Assets (Antonio Onorato) (Pages 194-199)**

**Attachments:** [Staff Report](#)

**12. REGULAR AGENDA ITEMS**

**12.1 Transportation Development Act Article 3 (TDA-3) Countywide Claim for Fiscal Year (FY) 2023-24 (Diana Meehan) (pages 200-206)**

**Attachments:** [Staff Report](#)

**Motion MOVED by DOHRING, SECONDED by JOSEPH to APPROVE Item 12.1 adopting Resolution 23-22. Motion passed unanimously.**

**Aye:** 17 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Mohler, Chouteau, and Gregory

**Absent:** 7 - Williams, Eisenberg, and Painter

**12.2 Federal and State Legislative Update (Kate Miller) (Pages 207-230)**

**Attachments:** [Staff Report](#)

Information Only/No Action Taken

**13. FUTURE AGENDA ITEMS**

None

**14. ADJOURNMENT**

Chair Alessio adjourned meeting at 2:50pm.

**14.1 The next Regular Meeting is September 20, 2023.**

*Laura Sanderlin*

Laura M. Sanderlin, NVTB Board Secretary