

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes NVTB Board of Directors

Wednesday, October 18, 2023

1:30 PM

JoAnn Busenbark Board Room

1. Call to Order

Chair Alessio called the meeting to order at 1:38pm.

2. Consideration and Approval of Board Member Requests for Remote Participation

None

3. Roll Call

Leon Garcia
Alfredo Pedroza
Paul Dohring
Mark Joseph
Liz Alessio
Eric Knight
Donald Williams
Kevin Eisenberg
Ryan Gregory
Anna Chouteau
Non Voting:
Tom Collette
Absent:
Scott Sedgley
Margie Mohler

4. Adoption of the Agenda

Motion MOVED by CHOUTEAU, SECONDED by JOSEPH to APPROVE Item 4. Adoption of the Agenda. Motion passed unanimously.

Aye: 18 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Williams, Eisenberg, Gregory, and Chouteau

Absent: 6 - Sedgley, and Mohler

5. Public Comment

None

6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Director Pedroza reported recent MTC activities.
Director Garcia reported recent ABAG activities.

Director Gregory reported recent Hwy 37 Policy Committee activities.

7. Executive Director's Update

Director Miller reported recent staffing update and the Nov 4th Day of the Dead event.

8. Caltrans' Update

Amani Meligy, Caltrans provided updates.

9. PRESENTATIONS

9.1 NVTa Project Update (Grant Bailey)

Information only/No action taken

10. CONSENT AGENDA ITEMS

Motion MOVED by JOSEPH, SECONDED by PEDROZA to APPROVE Item 10 Consent Agenda 10.1-10.5. Motion passed unanimously.

Aye: 18 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Williams, Eisenberg, Gregory, and Chouteau

Absent: 6 - Sedgley, and Mohler

10.1 Meeting Minutes of September 27, 2023 (Laura Sanderlin) (Pages 10-12)

Attachments: [Draft Minutes](#)

10.2 Amendment to Agreement with Park Engineering for the St. Helena to Calistoga Napa Valley Vine Trail Project (Grant Bailey) (Pages 14-26)

Attachments: [Staff Report](#)

10.3 Fund Transfer Agreement with the State of California Department of Transportation (Caltrans) for the Fiscal Year (FY) 2023-24 State Transportation Improvement Program (STIP) Planning, Programming and Monitoring (PPM) Program (Antonio Onorato) (Pages 27-36)

Attachments: [Staff Report](#)

10.4 Amendment to the Cultural Resources Monitoring and Treatment Agreement for the St. Helena to Calistoga Napa Valley Vine Trail Project (Grant Bailey) (Pages 37-42)

Attachments: [Staff Report](#)

10.5 Updates to NVTa Policy, Practices and Procedures Manual Chapter 7: Financial Management (Antonio Onorato) (Pages 43-239)

Attachments: [Staff Report](#)

11. REGULAR AGENDA ITEMS

- 11.1 Imola Park and Ride Construction Contract Budget Increase (Grant Bailey) (Pages 240-242)**
- Attachments:** [Staff Report](#)
- Motion MOVED by GARCIA, SECONDED by JOSEPH to APPROVE Item 11.1 Imola Park and Ride Construction Contract Budget Increase. Motion passed unanimously.**
- Aye:** 18 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Williams, Eisenberg, Gregory, and Chouteau
- Absent:** 6 - Sedgley, and Mohler
- 11.2 Regional Measure 3 Priorities (Danielle Schmitz) (Pages 243-248)**
- Attachments:** [Staff Report](#)
- Director Pedroza requested staff to bring a comprehensive report detailing each project at a future meeting.**
- Motion MOVED by JOSEPH, SECONDED by PEDROZA to APPROVE Item 11.2 Regional Measure 3 Priorities. Motion passed unanimously.**
- Aye:** 18 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Williams, Eisenberg, Gregory, and Chouteau
- Absent:** 6 - Sedgley, and Mohler
- 11.3 Countywide Vision Zero Adoption (Diana Meehan) (Pages 249-257)**
- Attachments:** [Staff Report](#)
- Staff member Diana Meehan reported with Erin Ferguson, Fehr and Peers.**
- Vice Chair Joseph commented on the competing efforts of vision zero strategies and improving traffic efficiency.**
- Motion MOVED by EISENBERG, SECONDED by DOHRING to APPROVE Item 11.3 Countywide Vision Zero Adoption. Motion passed unanimously.**
- Aye:** 18 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Williams, Eisenberg, Gregory, and Chouteau
- Absent:** 6 - Sedgley, and Mohler
- 11.4 Approval of Revised Passenger Code of Conduct (Rebecca Schenck) (Pages 258-269)**
- Attachments:** [Staff Report](#)
- Director Dohring commented on the language regarding dress code and staff awareness on managing transit users with special needs.**
- Director Eisenberg provided input on how to broaden the language limiting types of bicycles.**
- Item 11.4 Approval of Revised Passenger Code of Conduct was continued to the next regular meeting.**
- 11.5 Purchase of Eight - 40' Zero-Emission, Battery-Electric Buses (Rebecca Schenck)**

(Pages 270-285)

Attachments: [Staff Report](#)

{Director Gregory departed the meeting at 3:35pm}

Motion MOVED by CHOUTEAU, SECONDED by JOSEPH to APPROVE Item 11.5 Purchase of Eight Battery-Electric Buses. Motion passed unanimously.

Aye: 16 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Williams, Eisenberg, and Chouteau

Absent: 8 - Sedgley, Mohler, and Gregory

11.6 Resolution 23-25 Amending NVT Agreement No. 21-12 with Transdev Services Inc. (Rebecca Schenck) (Pages 286-297)

Attachments: [Staff Report](#)

Motion MOVED by GARCIA, SECONDED by KNIGHT to APPROVE Item 11.6 Resolution 23-25 Agreement No. 21-12 with Transdev Services Inc. Motion passed unanimously.

Aye: 16 - Garcia, Pedroza, Dohring, Joseph, Alessio, Knight, Williams, Eisenberg, and Chouteau

Absent: 8 - Sedgley, Mohler, and Gregory

11.7 Federal and State Legislative Update (Kate Miller) (Pages 298-319)

Attachments: [Staff Report](#)

Information only/No action taken

12. FUTURE AGENDA ITEMS

12. ADJOURNMENT

Chair Alessio adjourned the meeting at 3:57pm.

12.1 The next Regular Meeting is November 15, 2023.

Laura Sanderlin

Laura M. Sanderlin, NVT Board Secretary