

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes NVRTA Board of Directors

***This meeting is also being noticed as a Board of Supervisors' meeting due to having 2 current Board Members (Supervisors Pedroza and Gregory) and 1 Supervisor-Elect (Councilmember Alessio) at the NVRTA Board of Directors meeting.**

Wednesday, April 17, 2024

1:30 PM

JoAnn Busenbark Board Room

1. Call to Order

Chair Alessio called the meeting to order at 2:14pm.

2. Pledge of Allegiance

Director Chouteau recited the Pledge of Allegiance.

3. Approval of Board Member Requests for Remote Participation

None

4. Roll Call

Leon Garcia
Alfredo Pedroza
Paul Dohring
Mark Joseph
Liz Alessio
Scott Sedgley
Margie Mohler
Donald Williams
Kevin Eisenberg
Ryan Gregory
Robin McKee-Cant
Anna Chouteau
Non-Voting:
Devereaux Smith

5. Adoption of the Agenda

Motion MOVED by PEDROZA, SECONDED by JOSEPH to APPROVE Item 5. Adoption of the Agenda. Motion passed unanimously.

Aye: 24 - Garcia, Pedroza, Dohring, Joseph, Alessio, Sedgley, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, and Chouteau

6. Public Comment

None

7. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Director Pedroza reported recent MTC activities.

Director Garcia reported ABAG updates.

Director Alessio reported successful ribbon cutting event for Vine Maintenance Facility.

8. Executive Director's Update

Executive Director Miller reported:

-Vine Maintenance Facility Ribbon cutting review

-Attendance at TTTF meeting on April 15th and meeting topics.

-New SFO airport service, True Elegance Worldwide, serving the Imola and American Canyon Park and Ride stops.

-MTC receiving \$20 million for 10.4 mile section of State Route 37 corridor improvement project.

-Staff participation Napa Valley College Career Day and upcoming student vote on subsidized bus fees.

-Staff tabling at Earth Day events on April 20 and 21

-Staff tabling at Napa Climate Summit on April 27

-Upcoming bike fest, Cinco de Mayo Ride, and Bike to work/school day.

-Staff attending CTA legislative conference on May 20th.

9. Caltrans' Update

Daniel Chang, Caltrans, reported project update.

Director Miller reported upcoming road closures.

10. PRESENTATIONS

10.1 NVTA Project Update (Grant Bailey)

Information only/No action taken

11. CONSENT AGENDA ITEMS

Motion **MOVED** by GARCIA, **SECONDED** by JOSEPH to **APPROVE** Item 11 Consent Items 11.1-11.10. Motion passed unanimously.

Aye: 24 - Garcia, Pedroza, Dohring, Joseph, Alessio, Sedgley, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, and Chouteau

11.1 Meeting Minutes of March 20, 2024 (Laura Sanderlin) (Pages 11-14)

Attachments: [Draft Minutes](#)

11.2 Resolution No. 23-26, Revised, Amending the Regular Meeting Time of the Napa Valley Transportation Authority (NVTA) Board of Directors for Calendar Year (CY) 2024 (Laura Sanderlin) (Pages 15-19)

Attachments: [Staff Report](#)

11.3 Notice of Completion for the Bus Maintenance Facility Sheehy Court Project (Grant

Bailey) (Pages 20-25)

Attachments: [Staff Report](#)

11.4 Citizen Advisory Committee (CAC) Member Appointments (Laura Sanderlin) (Pages 26-31)

Attachments: [Staff Report](#)

11.5 Active Transportation Advisory Committee (ATAC) Member Appointment (Diana Meehan) (Pages 32-35)

Attachments: [Staff Report](#)

11.6 Disposing of Non-Performing Assets and Obsolete Inventory (Antonio Onorato) (Pages 36-41)

Attachments: [Staff Report](#)

11.7 Resolution No. 24-05 Authorization for the Execution of the Certifications and Assurances and Authorized Agent Forms for the Low Carbon Transit Operations Program (LCTOP) (Antonio Onorato) (Pages 42-47)

Attachments: [Staff Report](#)

11.8 Amendment No. 1 GreenDot Transportation Solutions (Danielle Schmitz) (Pages 48-66)

Attachments: [Staff Report](#)

11.9 Purchase Order 24-P4010 to Purchase Two (2) Paratransit Vehicles (Rebecca Schenck)
(Pages 67-85)

Attachments: [Staff Report](#)

11.10 Amendment No. 3 with Sequoia Ecological Consulting Inc. for continued Biological Monitoring and Archeological Services Agreement for the Napa Valley Vine Trail - St Helena to Calistoga Project (Grant Bailey) (Pages 86-94)

Attachments: [Staff Report](#)

12. REGULAR AGENDA ITEMS

12.1 Chair and Vice Chair Nominating Committee for Fiscal Year (FY) 2024-25 (Laura Sanderlin) (Pages 95-97)

Attachments: [Staff Report](#)

Motion MOVED by JOSEPH, SECONDED by GREGORY to APPROVE Item 12.1, appointing Chair Alessio's nominations for subcommittee: Directors Alessio, Pedroza and Garcia. Motion passed unanimously.

Aye: 24 - Garcia, Pedroza, Dohring, Joseph, Alessio, Sedgley, Mohler, Williams, Eisenberg, Gregory,

12.2 Resolution No. 24-06 Adopting the Napa Valley Transportation Authority (NVTa) Biennial Budget for Fiscal Years (FY) 2024-25 and 2025-26 (Antonio Onorato) (Pages 98-117)

Attachments: [Staff Report](#)

Motion MOVED by JOSEPH, SECONDED by CHOUTEAU to APPROVE Item 12.2 Resolution 24-06. Motion passed unanimously.

Aye: 24 - Garcia, Pedroza, Dohring, Joseph, Alessio, Sedgley, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, and Chouteau

12.3 Transportation Development Act, Article 3 (TDA-3) Call for Projects and Program Guidelines Approval (Diana Meehan) (Pages 118-129)

Attachments: [Staff Report](#)

Motion MOVED by DOHRING, SECONDED by MCKEE-CANT to APPROVE Item 12.3 to release TDA-3 Call for Projects. Motion passed unanimously.

Aye: 24 - Garcia, Pedroza, Dohring, Joseph, Alessio, Sedgley, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, and Chouteau

12.4 Countywide Transportation Plan (CTP) Performance Metrics (Danielle Schmitz) (Pages 130-233)

Attachments: [Staff Report](#)

Report by Justin Feek and Caleb Carpenter, Michael Baker International.

{Directors Sedgley, Pedroza, Dohring and Gregory departed at 3:30pm}

Motion MOVED by GARCIA, SECONDED by WILLIAMS to ACCEPT AND FILE Item 12.4 CTP performance metrics report. Motion passed unanimously.

Aye: 14 - Garcia, Joseph, Alessio, Mohler, Williams, Eisenberg, McKee-Cant, and Chouteau

Absent: 10 - Pedroza, Dohring, Sedgley, and Gregory

12.5 Federal and State Legislative Update (Kate Miller) (Pages 234-255)

Attachments: [Staff Report](#)

Motion MOVED by JOSEPH, SECONDED by EISENBERG to APPROVE Item 12.5 staff position changes on bills included on the State Bill Matrix. Motion passed unanimously.

Aye: 14 - Garcia, Joseph, Alessio, Mohler, Williams, Eisenberg, McKee-Cant, and Chouteau

Absent: 10 - Pedroza, Dohring, Sedgley, and Gregory

13. FUTURE AGENDA ITEMS

None

14. ADJOURNMENT

Chair Alessio adjourned the meeting at 3:38pm.

14.1 The next Regular Meeting is Wednesday, May 22nd.

Laura Sanderlin

Laura M. Sanderlin, NVTA Board Secretary