

*This meeting is also being noticed as a Board of Supervisors' meeting due to having 2 current Board Members (Supervisors Pedroza and Gregory) and 1 Supervisor-Elect (Councilmember Alessio) at the NVTA Board of Directors meeting.

Napa Valley Transportation Authority

625 Burnell Street

Napa, CA 94559

Meeting Minutes NVTA Board of Directors

JoAnn Busenbark Board Room

Wednesday, June 26, 2024

1:00 PM

1. Call to Order

Chair Alessio called the meeting to order at 1:13pm.

2. Approval of Board Member Remote Participation

None

3. Roll Call

Leon Garcia
Paul Dohring
Mark Joseph
Liz Alessio
Scott Sedgley
Margie Mohler
Kevin Eisenberg
Ryan Gregory
Robin McKee-Cant
Anna Chouteau
Non-Voting:
Devereaux Smith
Absent:
Alfredo Pedroza
Donald Williams

4. Adoption of the Agenda

Motion MOVED by CHOUTEAU, SECONDED by DOHRING to APPROVE Item 4 Adoption of the Agenda. Motion passed unanimously.

Aye: 21 - Garcia, Dohring, Joseph, Alessio, Sedgley, Mohler, Eisenberg, Gregory, McKee-Cant, and Chouteau

Absent: 3 - Pedroza, and Williams

5. Public Comment

None

6. Chairperson's, Board Members', Metropolitan Transportation

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Commissioner's, and Association of Bay Area Governments Update

Director Garcia reported recent ABAG activities.

Executive Director Miller reported recent BAHFA and MTC activities

7. Executive Director's Update

Executive Director Miller reported on her participation and topics from the recent meetings:

- Participation at the Transportation Revenue Measure Executive Group
- Transit Transportation Task Force
- SR37 Policy Committee Meeting
- Napa Forward Project Public meeting

Further report:

- Napa Vine Trail Month of Motion fundraising
- Transportation Needs Assessment Public Workshop on July 8th
- Ribbon Cutting for Vine Trail project on August 16th
- Bottlerock and La Onda ridership review
- Agency credit rating A-
- Staffing updates

8. Caltrans' Update

Report by Amani Meligy, Caltrans.

Note: Where times are indicated for the agenda items, they are approximate and intended as estimates only and may be shorter or longer as needed.

9. CONSENT AGENDA ITEMS

Motion **MOVED** by JOSEPH, **SECONDED** by GARCIA to **APPROVE** Item 9 Consent Agenda items 9.1-9.3. Motion passed unanimously.

Aye: 21 - Garcia, Dohring, Joseph, Alessio, Sedgley, Mohler, Eisenberg, Gregory, McKee-Cant, and Chouteau

Absent: 3 - Pedroza, and Williams

9.1 Meeting Minutes of May 22, 2024 (Laura Sanderlin) (Pages 8-12)

Attachments: [Draft Minutes](#)

9.2 Resolution No. 24-07 Authorizing the Destruction of Certain Agency Records (Laura Sanderlin) (Pages 13-29)

Attachments: [Staff Report](#)

9.3 Updates to Policies, Practices, and Procedures Manual: Personnel (Laura Sanderlin) (Pages 30-196)

Attachments: [Staff Report](#)

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10. REGULAR AGENDA ITEMS

10.1 Professional Services Agreement No. 24-C17 with MIG, Inc. for work associated with the Community Based Transportation Plan (Libby Payan) (Pages 197-218)

Attachments: [Staff Report](#)

Directors requested staff to follow up on identifying areas in St. Helena and American Canyon.

Motion MOVED by GREGORY, SECONDED by CHOUTEAU to APPROVE Item 10.1 authorizing the Executive Director to execute a Professional Services Agreement with MIG, Inc. Motion passed unanimously.

Aye: 21 - Garcia, Dohring, Joseph, Alessio, Sedgley, Mohler, Eisenberg, Gregory, McKee-Cant, and Chouteau

Absent: 3 - Pedroza, and Williams

10.2 Napa Valley Travel Behavior Study Contract Award (Danielle Schmitz) (Pages 219-238)

Attachments: [Staff Report](#)

Directors requested staff to share data with Visit Napa Valley.

Motion MOVED by GARCIA, SECONDED by JOSEPH to APPROVE Item 10.2 authorizing the Executive Director to execute Agreement No. 24-C16 with RSG. Motion passed unanimously.

Aye: 21 - Garcia, Dohring, Joseph, Alessio, Sedgley, Mohler, Eisenberg, Gregory, McKee-Cant, and Chouteau

Absent: 3 - Pedroza, and Williams

10.3 Federal and State Legislative Update (Kate Miller) (Pages 239-263)

Attachments: [Staff Report](#)

Information only/No action taken

11. CLOSED SESSION

Board entered into Closed Session at 2:01pm.

11.1 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION:

Peters v. Burnham, et al, Napa County Superior Court Case No. 23CV001586

11.2 CONFERENCE WITH REAL PROPERTY NEGOTIATORS (pursuant to Government Code section 54956.8)

Property APN: 006-195-001, 002 and 003

Agency Negotiator: Executive Director

Negotiating Parties: Paul Irwin, Stan Foltz, Bob Winchell, Walt Blackmon

Under Negotiation: Price and terms of payment

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11.3 PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957(b)(1))

Title: Executive Director

CONFERENCE WITH LABOR NEGOTIATORS (Government Code Section 54957.6))

Authority Designated Representative: Authority Chair

Unrepresented Employee: Executive Director

Report out of Closed Session.

The Board met in closed session and there was no reportable action for Items 11.1, 11.2 or 11.3.

12. FUTURE AGENDA ITEMS

-Transit Oriented Developments

13. ADJOURNMENT

Chair Alessio adjourned the meeting at 3:07pm.

13.1 The next Regular Meeting is July 17th.

Laura Sanderlin

Laura M. Sanderlin, NVTA Board Secretary