

# Napa Valley Transportation Authority

625 Burnell Street  
Napa, CA 94559

## Meeting Minutes - Final Paratransit Coordinating Council (PCC)

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Thursday, September 5, 2024

10:00 AM The Bus Maintenance Facility 101 Sheehy Court Napa CA

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**\*\*REGULAR MEETING - SPECIAL LOCATION\*\***

### 1. Call To Order

Chair Sweigert called the meeting to order at 10:08 a.m.

### 2. Roll Call

It was noted that Member Collette was en route.

There was not a quorum when the meeting was called to order, however the PCC met quorum with Member Jeannie Smith's arrival at 10:10 a.m.

**Present:** 5 - Tom Collette  
Ellen Sweigert  
Jeannie Smith  
Devereaux Smith  
Heather Stanton

**Absent:** 1 - Lisa DeRose-Hernandez

### 3. Public Comment

TC Hulsey provided comment on the opening of the St. Helena to Calistoga Vine Trail.

### 4. Committee Member Comments

Devereaux Smith reported on the July NVTA Board meeting.

[Jeannie Smith in attendance at this time; Ms. Alexander confirmed there was a quorum.]

### 5. Staff Comments

Rebecca Schenck explained the order of tour of the Vine Maintenance Facility and started the tour.

### 6. Tour of Vine Bus Maintenance Facility

[Member Collette in attendance at this time.]

## 7. CONSENT AGENDA

### 7.1 Meeting Minutes of May 2, 2024 Paratransit Coordinating Council (PCC) Meeting (Kathy Alexander) (Pages 7-8)

MOTION by DEVEREAUX SMITH, SECOND by SWEIGERT to APPROVE the May 2, 2024 Meeting Minutes. Stanton abstained. Motion passed.

## **8. REGULAR AGENDA ITEMS**

### **8.1 Vine Informational Videos Preview (Rebecca Schenck)**

Information Only/No Action Taken

### **8.2 Countywide Accessible Transportation Needs Assessment Progress Update (Libby Payan) (Pages 9-19)**

Libby Payan provided an update on the Countywide Accessible Transportation Needs Assessment.

Information Only/No Action Taken

### **8.3 Countywide Transportation Plan and Supporting Documents Update (NVTA Staff) (Pages 20-23)**

- a. Countywide Transportation Plan
- b. Travel Behavior Study
- c. **Community Based Transportation Plan**
- d. **Active Transportation Plan**

Libby Payan provided an overview of the Countywide Transportation Plan, Travel Behavior Study and Active Transportation Plan, and an update on the Community Based Transportation Plan.

Member Stanton provided comments on census tracts with population and climate change. Chair Sweigert provided comment on public outreach.

Public comment provided by Lyall Abbott on advertising and surveys for the plans.

Information Only/No Action Taken

### **8.4 Nomination of PCC Representative to the Technical Advisory Committee (Kathy Alexander) (Page 24)**

Kathy Alexander provided an overview on the PCC representative on the Technical Advisory Committee (TAC) and invited nominations from the Council. Chair Sweigert volunteered to service on the TAC.

**MOTION** by STANTON, **SECOND** by DEVEREAUX SMITH to **RECOMMEND** the NVTA Board appoint Sweigert as the PCC representative to the TAC. Motion passed.

### **8.5 Vine Transit Update (Libby Payan) (Pages 25-32)**

Libby Payan provided an update on Vine Transit operations for the fourth quarter of Fiscal Year 2023-2024 that included outreach efforts, regional efforts, the August 11 schedule change and ridership.

Information Only/No Action Taken

## **9. FUTURE AGENDA ITEMS**

None

## **10. ADJOURNMENT**

**10.1 The next regularly scheduled meeting for the NVTA Paratransit Coordinating Council is November 7, 2024 at 10:00 a.m.**

Meeting adjourned at 11:50 a.m.

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Kathy Alexander, Deputy Board Secretary