



LOC NO. 1

Date: February 11, 2025
To: Prospective Bidders
From: Napa Valley Transportation Authority (NVTA)
Re: LETTER OF CLARIFICATION to IFB No. 25-R17 – INSTALLATION OF OWNER FURNISHED BUS SHELTERS

This Letter of Clarification is being issued by the Napa Valley Transportation Authority (NVTA) to provide the following information, correction and/or clarification made to the Invitation for Bid as follows:

1. Bidder Submitted Question: *“Will the contractor be able to inventory, inspect and assemble the shelters at NVTA’s yard to ensure they are complete, without damage and ready for deployment to location?”*

Yes, we will be able to give the Contractor space at the Bus Maintenance Facility vacant lot and/or bay to inventory, inspect and assemble shelters. We will go over staging details/requirements at the pre-construction meeting, following award.

2. Bidder Submitted Question: *“Which bonds are required overall for this project and at what times do we need to have them submitted? Just want to make sure we have the timing of the proper documentation in order for award consideration.”*
 - a. Refer to Submission of Bids, Award of Contract, Execution of Agreement, General Conditions (1-2.01, 1-5.0), Sample Contract: 14. Performance & Payment Bonds, Bidder’s Bond, Performance, Payment, Maintenance Bonds (Required Form)
 - b. Original Bonds w/ Certificate Seal, and Proof of Surety must be submitted with each bond
 - c. Bid Bond or Certified Cashier’s Check (10% of Bid Amount) due no later than time of opening for bids (can be mailed in advance or brought to bid opening). Return of Bid Bond at request of Bidder (not selected). Selected Bidder, Bid Bond is maintained on file for faithful performance and at the request of Awardee, returned 14 days after award of contract.
 - d. Performance & Payment (100% of Bid Amount) due 5 working days after receipt of Notice of Award and remain in effect for 1 year after date of completion.
 - e. Maintenance Bond (10% of Bid Amount), delivered to NVTA prior to acceptance of work and remain in force for 1 year from the date of acceptance of contracted work.
 - f. All bonds and insurance must remain valid for entirety of contract and expiration thereof does not waive or void the 1-year guarantee.

Please read through the sections of the IFB to thoroughly familiarize yourself with the requirements. Where discrepancies exist between my explanation and the IFB and all documents contained, the IFB does govern.

This document is being provided to you as additional information. All the documents which have been issued after the release of the IFB will serve as the basis of the work product that will be the ultimate result of this procurement.

We thank you for your continued interest in this procurement and look forward to receiving your response to our solicitation.

**Bidder Questions and Answers Matrix for
IFB No. 25-R17
INSTALLATION OWNER-FURNISHED BUS SHELTERS**

No.	SEC & PG NO.	QUESTION/COMMENT	<i>RESPONSE</i>
1.		<i>Will the Contractor be able to inventory, inspect and assemble the shelters at NVTAs yard to ensure they are complete, without damage and ready for deployment to location?</i>	Yes, we will be able to give the Contractor space at the Bus Maintenance Facility vacant lot and/or bay to inventory, inspect and assemble shelters. We will go over staging details/requirements at the pre-construction meeting, following award.

No.	SEC & PG NO.	QUESTION/COMMENT	RESPONSE
2.	IFB: Submission of Bids, Award of Contract, Execution of Agreement, GC Sections: 1-2.01; 1-5.0, Sample Contract Section 14. Performance and Payment Bonds, Bidder's Bond, Required Forms	<i>Which bonds are required overall for this project and at what times do we need to have them submitted? Just want to make sure we have the timing of the proper documentation in order for award consideration.</i>	<p>a. <i>Original Bonds w/ Certificate Seal, and Proof of Surety must be submitted with each bond</i></p> <p>b. <i>Bid Bond or Certified Cashier's Check (10% of Bid Amount) due no later than time of opening for bids (can be mailed in advance or brought to bid opening). Return of Bid Bond at request of Bidder (not selected). Selected Bidder, Bid Bond is maintained on file for faithful performance and at the request of Awardee, returned 14 days after award of contract.</i></p> <p>c. <i>Performance & Payment (100% of Bid Amount) due 5 working days after receipt of Notice of Award and remain in effect for 1 year after date of completion.</i></p> <p>d. <i>Maintenance Bond (10% of Bid Amount), delivered to NVTA prior to acceptance of work and remain in force for 1 year from the date of acceptance of contracted work.</i></p> <p>e. <i>All bonds and insurance must remain valid for entirety of contract and expiration thereof does not waive or void the 1-year guarantee.</i></p> <p><i>Please read through the sections of the IFB to thoroughly familiarize yourself with the requirements. Where discrepancies exist between my explanation and the IFB and all documents contained, the IFB does govern.</i></p>
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