

***This meeting is also being noticed as a Board of Supervisors' meeting due to having 2 current Board Members (Supervisors Pedroza and Gregory) and 1 Supervisor-Elect (Councilmember Alessio) being in attendance.**

Napa Valley Transportation Authority

625 Burnell Street

Napa, CA 94559

Meeting Minutes NVTB Board of Directors

Wednesday, November 20, 2024

1:00 PM

JoAnn Busenbark Board Room

1. Call to Order

Chair Joseph called the meeting to order at 1:22pm.

2. Approval of Board Member Remote Participation

Director Alessio in attendance via Zoom, joining under "just cause".

3. Roll Call

Leon Garcia
Alfredo Pedroza
Paul Dohring
Mark Joseph
Liz Alessio
Scott Sedgley
Margie Mohler
Donald Williams
Kevin Eisenberg
Ryan Gregory
Robin McKee-Cant
Anna Chouteau
Non-Voting:
Devereaux Smith

4. Adoption of the Agenda

Motion MOVED by ALESSIO, SECONDED by EISENBERG to APPROVE Item 4. Adoption of the Agenda. Motion carried by the following roll call vote:

Aye: 24 - Garcia, Pedroza, Dohring, Joseph, Alessio, Sedgley, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, and Chouteau

5. Public Comment

Public comment by Napa County resident, Justin Hole.

6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and

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Association of Bay Area Governments Update

Director Pedroza reported recent MTC activities.

Director Garcia reported on recent ABAG activities.

Chair Joseph acknowledged meeting adjournment in honor of departing Directors Gregory, Alessio, Garcia and Pedroza.

7. Executive Director's Update

Executive Director Miller reported:

- Staff member, Patrick Band, appointed to CTC Active Transportation Program Technical Advisory Committee
- Transit Transformation Task Force October Meeting recap
- Focus on the Future Conference attendance and presentations
- Upcoming Vine Service changes starting January 7
- Active Transportation Interactive Map distribution

8. Caltrans' Update

Update reported by Amani Meligy, Caltrans.

9. PRESENTATIONS

9.1 Board Member Service Recognition (Kate Miller)

Recognition for departing board members: Director Gregory, Director Alessio, Director Pedroza and Director Garcia.

9.2 Accessible Transportation Needs Assessment (ATNA) Study (Diana Meehan)

Report by Ezra Pincus-Roth and Sophia Constantine of Nelson Nygaard.

{Director Pedroza departed meeting at 2:07pm}

10. CONSENT AGENDA ITEMS

Motion MOVED by GARCIA, SECONDED by SEDGLEY to APPROVE Item 10. Consent Agenda Items 10.1-10.5. Motion carried by the following roll call vote:

Aye: 22 - Garcia, Dohring, Joseph, Alessio, Sedgley, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, and Chouteau

Absent: 2 - Pedroza

10.1 Resolution No. 24-17 Amending the Bylaws of the Napa Valley Transportation Authority (NVTA) (Laura Sanderlin) (Pages 10-27)

Attachments: [Staff Report](#)

10.2 Resolution No. 24-15 Setting the Regular Meeting Time, Place, and Schedule of the Napa Valley Transportation Authority (NVTA) Governing Board for Calendar Year (CY)

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2025 (Laura Sanderlin) (Pages 28-32)

Attachments: [Staff Report](#)

10.3 Resolution No. 24-16 Amending Napa Valley Transportation Authority (NVTA) Conflict of Interest Code (Laura Sanderlin) (Pages 33-39)

Attachments: [Staff Report](#)

10.4 Contract Amendment with Kleinfelder for Construction Services (Grant Bailey) (Pages 50-56)

Attachments: [Staff Report](#)

10.5 Meeting Minutes of October 16, 2024 (Laura Sanderlin) (Pages 57-61)

Attachments: [Draft Minutes](#)

11. REGULAR AGENDA ITEMS

11.1 Construction Contract Award for the Soscol Gateway Transit Center Tenant Improvements Project (Grant Bailey) (Pages 62-342)

Attachments: [Staff Report](#)

Motion MOVED by ALESSIO, SECONDED by DOHRING to APPROVE Item 11.1 Construction Contract Award for the Soscol Gateway Transit Center Tenant Improvements Project. Motion carried by the following roll call vote:

Aye: 17 - Garcia, Dohring, Joseph, Alessio, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, and Chouteau

Nay: 5 - Sedgley

Absent: 2 - Pedroza

11.2 Consultant Support Contract for the Soscol Gateway Transit Center Tenant Improvements Project (Grant Bailey) (Pages 343-353)

Attachments: [Staff Report](#)

Director Dohring requested from staff to expand on the budgetary fiscal impact for action items.

Motion MOVED by CHOUTEAU, SECONDED by GARCIA to APPROVE Item 11.2 Consultant Support Contract for the Soscol Gateway Transit Center Tenant Improvements Project. Motion carried by the following roll call vote:

Aye: 17 - Garcia, Dohring, Joseph, Alessio, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, and Chouteau

Nay: 5 - Sedgley

Absent: 2 - Pedroza

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11.3 On-Call Task Orders with TYLin (Grant Bailey) (Pages 354-360)

Attachments: [Staff Report](#)

Motion MOVED by GARCIA, SECONDED by MCKEE-CANT to APPROVE Item 11.3 On-Call Task Orders with TYLin. Motion carried by the following roll call vote:

Aye: 22 - Garcia, Dohring, Joseph, Alessio, Sedgley, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, and Chouteau

Absent: 2 - Pedroza

11.4 Free Transit and Fare Subsidy Programs (Kate Miller) (Pages 361-406)

Attachments: [Staff Report](#)

Information only/No action taken

Board instructed staff to conduct research and obtain data to identify a target population for a pilot program and report back at a future meeting.

11.5 Federal and State Legislative Update (Kate Miller) (Pages 407-431)

Attachments: [Staff Report](#)

Information only/No action taken

12. CLOSED SESSION

12.1 PUBLIC EMPLOYMENT

(Pursuant to Government Code Section 54957(b)(1))

Title: Executive Director

Board entered into Closed Session at 3:05pm.

{Directors Gregory and Sedgley departed meeting at 3:31pm}

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT

Board adjourned from Closed Session at 3:31pm with no reportable action.

14.1 The next Regular Meeting is December 18, 2024.

Laura Sanderlin

Laura M. Sanderlin, NVTB Board Secretary