

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes NVRTA Board of Directors

JoAnn Busenbark Board Room

Wednesday, December 18, 2024

1:00 PM

1. Call to Order

Chair Joseph called the meeting to order at 1:06pm.

2. Approval of Board Member Remote Participation

None

3. Roll Call

Paul Dohring
Mark Joseph
Liz Alessio
Margie Mohler
Donald Williams
Kevin Eisenberg
Ryan Gregory
Robin McKee-Cant
Michelle Deasy
Bernie Narvaez
Non-Voting:
Devereaux Smith
Absent:
Alfredo Pedroza
Pierre Washington

4. Adoption of the Agenda

Motion MOVED by ALESSIO, SECONDED by EISENBERG to APPROVE Item 4 Adoption of the Agenda. Motion passed unanimously.

Aye: 20 - Dohring, Joseph, Alessio, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, Deasy, and Narvaez

Absent: 4 - Pedroza, and Washington

5. Public Comment

None

6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

None

7. Executive Director's Update

None

8. Caltrans' Update

Daniel Chang, Caltrans reported project updates.

9. CONSENT AGENDA ITEMS

Director Dohring requested to pull Agenda Item 9.5.

Motion MOVED by MOHLER, SECONDED by MCKEE-CANT to APPROVE Item 9. Consent Agenda Items 9.1-9.4. Motion passed.

Aye: 15 - Dohring, Joseph, Alessio, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, and Deasy

Absent: 4 - Pedroza, and Washington

Abstain: 5 - Narvaez

9.1 Meeting Minutes of November 7, 2024 (Laura Sanderlin) (Pages 8-9)

Attachments: [Draft Minutes](#)

9.2 Meeting Minutes of November 20, 2024 (Laura Sanderlin) (Pages 10-13)

Attachments: [Draft Minutes](#)

9.3 Resolution 2024-18 Authorizing the Submittal of Applications with the Federal Transit Administration (FTA) (Antonio Onorato) (Pages 14-20)

Attachments: [Staff Report](#)

9.4 Amendment to Agreement with Park Engineering for the St. Helena to Calistoga Napa Valley Vine Trail Project (Grant Bailey) (Pages 21-25)

Attachments: [Staff Report](#)

9.5 Planning Consultant Services Agreement for work associated with the Countywide Transportation Plan (CTP) Update (Diana Meehan) (Pages 26-53)

Attachments: [Staff Report](#)

Director Dohring asked staff to provide clarity on the selection process for awarding the consultant.

Motion MOVED by DOHRING, SECONDED by ALESSIO to APPROVE Item 9.5 authorizing the Executive Director to execute Agreement No. 25-C06 in an amount not to exceed \$350,000. Motion passed.

Aye: 20 - Dohring, Joseph, Alessio, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, Deasy, and Narvaez

Absent: 4 - Pedroza, and Washington

10. REGULAR AGENDA ITEMS

10.1 Election of Vice Chair (Laura Sanderlin) (Pages 54-56)

Attachments: [Staff Report](#)

Motion MOVED by JOSEPH, SECONDED by MOHLER to APPROVE Item 10.1 appointing Director Dohring as Board Vice Chair. Motion passed unanimously.

Aye: 20 - Dohring, Joseph, Alessio, Mohler, Williams, Eisenberg, Gregory, McKee-Cant, Deasy, and Narvaez

Absent: 4 - Pedroza, and Washington

11. FUTURE AGENDA ITEMS

None

12. CLOSED SESSION

The Board entered Closed Session at 1:16pm.

12.1 PUBLIC EMPLOYMENT

(Pursuant to Government Code Section 54957(b)(1))

Title: Executive Director

The Board returned to open session with no reportable action.

13. ADJOURNMENT

Chair Joseph adjourned the meeting at 2:00pm.

13.1 The next Regular Meeting is January 15, 2025.



Laura M. Sanderlin, NVTA Board Secretary