

Napa Valley Transportation Authority

625 Burnell Street
Napa, CA 94559

Meeting Minutes NVRTA Board of Directors

Wednesday, February 19, 2025

1:00 PM

JoAnn Busenbark Board Room

1. Call to Order

Chair Joseph called the meeting to order at 1:10pm.

2. Approval of Board Member Remote Participation

None

3. Roll Call

Present:

Scott Sedgley
Donald Williams
Kevin Eisenberg
Robin McKee
Pierre Washington
Bernie Narvaez
Liz Alessio
Margie Mohler
Mark Joseph
Paul Dohring
Amber Manfree

Non-Voting:

Devereaux Smith

Absent:

Michelle Deasy

4. Adoption of the Agenda

Motion MOVED by ALESSIO, SECONDED by MANFREE to APPROVE Agenda Item 4 Adoption of the Agenda. Motion passed unanimously.

Aye: 23 - Sedgley, Williams, Eisenberg, McKee, Washington, Narvaez, Alessio, Mohler, Joseph, Dohring, and Manfree

Absent: 1 - Deasy

5. Public Comment

None

6. Chairperson's, Board Members', Metropolitan Transportation Commissioner's, and Association of Bay Area Governments Update

Chair Joseph welcomed new Board members and acknowledged recent accolades of Executive Director Miller.

Director Alessio reported 42 miles of paved roads by County of Napa in 2024 and BOS's recent approval to ratify a proclamation of local emergency allocating \$9.5 million in general funds to fix storm damage.

Director Miller reported recent MTC activities.

7. Executive Director's Update

Executive Director Miller reported:

- Welcome new Board members
- Transit Transformation Task Force overview and recent meeting topics
- NVTA community outreach events and social media efforts
- Countywide Active Transportation Plan workshop on February 26
- April 16th Board Meeting will be held as a retreat from 11am-3pm
- Jackie Rhodes bus stop dedication ceremony on April 4th
- Annual Report distribution

8. Caltrans' Update

Amani Meligy, Caltrans provided February update.

9. PRESENTATIONS

9.1 Appreciation for Bill Dodd on his retirement from the State Senate (Mark Joseph)

9.2 NVTA Project Update (Grant Bailey)

Director Williams reported safety concerns on the Vine Trail segment due to excessive signage and staff confirmed that there are efforts underway to reduce signage.

Public comment by resident, Ashley Tenschler regarding public transit GPS visibility.

10. CONSENT AGENDA ITEMS

Motion **MOVED** by EISENBERG, **SECONDED** by ALESSIO to **APPROVE** Agenda Item 10 Consent Items 10.1-10.7. Motion passed unanimously.

Aye: 23 - Sedgley, Williams, Eisenberg, McKee, Washington, Narvaez, Alessio, Mohler, Joseph, Dohring, and Manfree

Absent: 1 - Deasy

10.1 Meeting Minutes of December 18, 2024 (Laura Sanderlin) (Pages 10-12)

Attachments: [Draft Minutes](#)

10.2 Special Meeting Minutes of December 18, 2024 (Laura Sanderlin) (Pages 13-14)

Attachments: [Draft Minutes](#)

10.3 Purchase Order 25-P5039 with Cubic Transportation Systems for installation of the Clipper fare payment system (Rebecca Schenck) (Pages 15-21)

Attachments: [Staff Report](#)

- 10.4** Resolution No. 25-02 Adopting the Transportation Fund for Clean Air (TFCA) Program Manager Expenditure Plan for Fiscal Year End (FYE) 2026 (Addrell Coleman) (Pages 22-28)

Attachments: [Staff Report](#)

- 10.5** On-Call Task Order with TYLin (Grant Bailey) (Pages 29-36)

Attachments: [Staff Report](#)

- 10.6** Authorization to Execute and File Federal Transit Administration Grants (Antonio Onorato) (Pages 37-41)

Attachments: [Staff Report](#)

- 10.7** Citizen Advisory Committee (CAC) Member Appointments (Laura Sanderlin) (Pages 42-44)

Attachments: [Staff Report](#)

11. REGULAR AGENDA ITEMS

- 11.1** Napa Valley Transportation Authority (NVTa) Annual Financial Statement with Independent Auditor's Report for the Years Ended June 30, 2024 and 2023 and Single Audit Report of Uniform Guidance (Antonio Onorato) (Pages 45-146)

Attachments: [Staff Report](#)

Director Narvaez requested staff provide expense items listed as miscellaneous.

Motion MOVED by WILLIAMS, SECONDED by NARVAEZ to APPROVE Agenda Item 11.1 to accept and file the Financial Statements with Independent Auditor's report and return an allocation surplus to the LTF trust fund. Motion passed unanimously.

Aye: 22 - Sedgley, Williams, McKee, Washington, Narvaez, Alessio, Mohler, Joseph, Dohring, and Manfree

Absent: 2 - Eisenberg, and Deasy

- 11.2** Vine Transit Report (Rebecca Schenck) (Pages 147-153)

Attachments: [Staff Report](#)

Information only/No action taken

Public comment by resident, Ashley Tenscher, regarding cross collaboration with local employers.

- 11.3** Federal and State Legislative Update (Kate Miller) (Pages 154-156)

Attachments: [Staff Report](#)

Information only/No action taken

12. FUTURE AGENDA ITEMS

- Increasing ridership
- Bus shelter assessment

13. CLOSED SESSION

The Board entered into Closed Session at 3:00pm.

13.1 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
(Initiation of litigation pursuant to Government Code § 54956.9(d): (1 potential case)

13.2 PUBLIC EMPLOYMENT
(Pursuant to Government Code Section 54957(b)(1)
Title: Executive Director

Board returned to Open Session at 3:32pm with no reportable action.

14. ADJOURNMENT

Chair Joseph adjourned the meeting at 3:32pm.

14.1 The next Regular Meeting is Wednesday, March 19th.



Laura M. Sanderlin, NVTA Board Secretary