



## **ADDENDUM No. 1**

Date: August 6, 2025  
To: Prospective Proposers  
From: Napa Valley Transportation Authority (NVTA)  
Re: Addendum No. 1 to RFP No. 25-R27 FEDERAL LOBBYIST SERVICES

This Letter of Clarification is being issued by the Napa Valley Transportation Authority (NVTA) to provide the following clarification made to the Request for Proposals as follows:

1. Change document titling from RFP No. 25-R37 to RFP No. 25-R27 on RFP and all attachments.
2. Letter of Clarification for questions received and answers provided. See attached "Bidder Questions and Answers Matrix".

This document is being provided to you as additional information. All of the documents which have been issued after the release of the RFP will serve as the basis of the work product that will be the ultimate result of this procurement.

We thank you for your continued interest in this procurement and look forward to receiving your response to our solicitation.

**Bidder Questions and Answers Matrix for  
RFP No. 25-R27  
FEDERAL LOBBYIST SERVICES**

No.	SEC & PG NO.	QUESTION/COMMENT	RESPONSE
1.		We understand that proposed pricing accounts for 10% of the evaluation criteria. Is there a budget range you're able to share? Having this context would help us better tailor our proposed services to your expectations.	<p><i>At this time, there is no predetermined budget for this work. While we recognize that pricing is a component of the evaluation, accounting for 10% of the overall criteria—applications will be considered primarily on their merits, including qualifications, relevant experience, and overall value to the agency.</i></p> <p><i>We encourage you to propose pricing that reflects the scope and quality of the services you plan to provide</i></p>
2.		Our firm is based in Washington, D.C., though we work with many California-based clients. Will our proposal still be considered even though we are not physically HQ-ed in California?	<p><i>Yes; however, please keep in mind that strong consideration will be given to proposals that demonstrate a deep understanding of the Napa Valley Transportation Authority's unique role as both a transportation planning agency and a public transit provider.</i></p> <p><i>The selected lobbying consultant should have the ability to cultivate and maintain strong relationships with NVTA's elected representatives and should already possess established connections with key federal and state legislative staff, relevant governmental agencies, and industry lobbyists.</i></p>
3.		Section V.A., provides "Proposer and its sub-consultant(s) must be licensed by the State of California." Can you clarify what license is sought – is this just a business license? We understand that the scope of services is for federal legislative work, primarily in or related to Washington, DC. Proposer(s) are	<p><i>The license required is a business license and being out of state is acceptable.</i></p>

No.	SEC & PG NO.	QUESTION/COMMENT	RESPONSE
		<p>federally registered lobbyists and I personally maintain an active law license in the District of Columbia (and other states). Our proposal is likely to include California-based persons as well. Does this satisfy this requirement, or is something else sought?</p>	
4.		<p>The most recent "<a href="#">Legislative Priorities</a>" on the NVTA website is from 2023. Is this the latest agenda approved by NVTA or is there a more recent agenda prepared? Do the Authority's Legislative Priorities incorporate needs articulated by the various countywide and priority development area plans?</p>	<p><i>The website has been updated with the most recent Legislative Priorities.</i></p>