



LETTER OF CLARIFICATION NO. 1

Date: September 26, 2025

To: Prospective Proposers

From: Napa Valley Transportation Authority (NVTA)

Re: Letter of Clarification No. 1 to RFP 25-R30 ADA Determination Evaluator Services

This Letter of Clarification is being issued by the Napa Valley Transportation Authority (NVTA) to provide the following information, correction and/or clarification made to the Request for Proposals as follows:

- Question:** Qualifications of Proposer, page 11 of 48 and References form page 32 of 48: May proposer submit only one reference, where proposer has successfully performed eligibility services?

Answer: Yes, but three references is strongly preferred. If references are outside of California, this is okay, but California references are preferred as well.
- Question:** Section C, ADA Eligibility Process and Assessment: Please confirm there are no in-person physical assessments to be performed by proposer (that will be used to determine a person's eligibility)?

Answer: Correct, no in-person physical assessments are required in order to perform ADA evaluations. All evaluations should be performed over the phone.
- Question:** Eligibility Phone System: Please confirm proposer will provide phone system to be used by eligibility assessors and NVTA will provide phone number(s).

Answer: Yes, proposer will utilize their own phone system to conduct evaluations. If desired, NVTA can provide a local number to use or alternatively the proposing firm can utilize their own local number.

This document is being provided as additional information. All the documents which have been issued after the release of the RFP will serve as the basis of the work product that will be the ultimate result of this procurement.

We thank you for your continued interest in this procurement and look forward to receiving your response to our solicitation.